

**OCEAN TOWNSHIP BOARD OF EDUCATION  
WARETOWN, NEW JERSEY  
MEETING MINUTES  
SEPTEMBER 10, 2018**

**Regular Meeting 6:15 p.m.**

**Call to Order:**

**Pledge to the Flag**

**Open Public Meetings Act:**

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and faxed on January 11, 2018 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

**Roll Call:**

Mr. Eberenz **Present** Mrs. McDowell **Present** Mr. Tart **Present** Mrs. Zuzic **Arrived at 6:30PM**

Mr. Denning, Jr. **Present**

**Open Public Forum: Agenda Items Only**

A Motion was made by Mr. Eberenz and seconded by Mr. Denning to open Public Forum

- A statement was read by Alison Pohlman regarding boards executive session agenda item, she stated that she would like the board to honor the judges decision given at the appellate level.

A Motion was made by Mr. Tart and seconded by Mrs. McDowell to close Public Forum

**Work Session Meeting:**

Dr Lommerin spoke regarding board and district goals areas

- Budget Cap
- Community Outreach initiatives, i.e. grant writing incentives
- Technology initiatives for cost reductions
- Facilities, more welcoming
- Student achievement, Social emotional learning, interpersonal skills training

**Educational and Community Highlights:**

No highlights this month

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**Committee Reports:**

No committee reports were presented this month

**Correspondence:**

No correspondence this month

**Minutes:**

B1. Motion to accept the minutes of the following Board of Education Meetings:

- Regular Meeting for August 13, 2018 (Attachment B1)

Motion by Mr.Eberenz, Seconded by Mrs McDowell

**Roll Call:**

The motion carried unanimously by roll call vote, Mrs Zuzic was absent.

**FINANCIAL**

Motion to approve the following – (see attached)

- B2. **Warrants for Payment** – August
- B3. **Budget Transfers** – July
- B4. **Certification of the Budget Report** – July
- B5. **Secretary’s Report**- July
- B6. **Treasurer’s Report** – July
- B7. **Tax Levy Receivable Report** – August

Motion by Mr.Eberenze, Seconded by Mrs McDowell

**Roll Call:**

The motion was carried by unanimous roll call vote.

Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.** (see attached)
- **S2. Staff Reports:** (see attached)
  - Principal’s Report (2)
  - Special Education Report
  - Facilities Manager Report
  - Latchkey Report

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Transportation Liaison's Report

- **S3. Building Use:** (see attached)
  - Ocean Township PTA                                      School Activities Sept. 2018 – June 2019
  - Stafford Boys Lacrosse                                      Priff Gym-Tues. & Thurs., 11/13/18-3/28/19; 5:15-8:45
- **S4. District/Board Goals:** (available at meeting)
  - Board and District Goals for the 2018-2019 school year.
- **S5. Professional Development**
  - Staff Member: Ruthann Milne\*
  - Workshop: School Nurses Enhance Effective MERT Teams
  - Destination: Voorhees
  - Date: December 12, 2018
  - Estimated Cost of Workshop: \$295.00
  - Estimated Total Mileage/Tolls: \$28.52

Purpose: Establish and train MERT to effectively deal with school emergencies.

\*Substitute needed

- **S6. Special Education:**
  - The following out of district program placement for the 2018-2019 school year:

<u>Students</u>	<u>Placement</u>
1 Southern Regional (11 <sup>th</sup> )	New Road School
- **S7. HIB Investigation #2019-F2:**
  - The affirmation of the administrative decision on HIB Investigation #2019-F2.

Motion by Mrs McDowell, Seconded by Mr Tart.

The motion was carried by unanimous roll call vote

**Policy/Regulation:**

Motion to approve the following, on recommendation of the Superintendent:

- **PR1. New/Revised Policies & Regulations: Second Reading** (see last month's packet)
  - #1613 Disclosure and Review of Applicant's Employment History – Policy & Regulation
  - #5701 Plagiarism - Policy
  - #5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities – P & R
  - #8561 Procurement Procedures for School Nutrition Programs – Policy

Motion by Mr. Eberenz, Seconded by Mr. Tart.

The motion was carried by unanimous roll call vote

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**Personnel/Instruction:**

Motion to approve the following, on recommendation of the Superintendent:

- **P1. Employments:**
  - Sarah Brady as an instructional assistant for the 2018-2019 school year. Salary based on Step 1 of the current 2017-2018 WEA Contract Guide at \$21,185.00.
  - Sarah Brady (instructional assistant) to receive a stipend of \$1100.00 for possessing an elementary teaching certificate for the 2018-2019 school year.
  - Carolyn Nagle as a temporary replacement teacher for the 2018-2019 school year, effective September 1, 2018 through November 30, 2018. Salary based on Step A of the current 2017-2018 WEA Contract Guide at \$51,500.00 prorated.
  
- **P2. Extended Maternity Leave:**
  - For Megan Wells from December 1, 2018 through June 30, 2019 as per the W.E.A. Contract, Article 15.C.3.
  
- **P3. Internship Placement:**
  - Jessica Yori, Kean University counselor candidate, with Mrs. Eberenz for the Fall 2018 & Spring 2019 Semesters.
  
- **P4. Substitutes:**
  - Teacher substitutes for the 2018-2019 school year at the established rate – Andrea Eckholt\* Daniel Reeve\*
  - Instructional Assistant substitutes for the 2018-2019 school year at the established rate – Melissa Widmer; Deborah Radice\*; Patrice Arneth
  - Cafeteria substitute for the 2018-2019 school year at the established rate – Deborah Radice\*
  
- **P5.** addendum was regarding maternity leave was added to the list  
\*pending completion of paperwork

Motion by Mr. Tart, Seconded by Mrs. McDowell

The motion was carried by unanimous roll call vote with Mr Eberenz abstaining from P.5 and P.3

**FYI ~ Additional Staff Attending Workshops**

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Chris Lommerin	Superintendent Roundtable	8/28/18, 9/25/18, 11/13/18, 12/11/18, 1/22/19, 2/19/19, 3/19/19, 4/16/19, 6/4/19	-0-

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Ariane Phillips

CSI Roundtable

9/19/18, 10/16/18, 12/18/18,  
1/15/19, 2/5/19, 3/12/19  
4/19/19, 6/11/19

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A motion was made by Mrs Zuzic, Seconded by Mr Tart to open public forum.

**Open Public Forum:**

A member of the public commented that she has a special needs child and she paid for her child to be sent out of district cheaper than it is generally thought to be available. She says that there are options to be looked into.

A motion was made by Mr Eberenz, seconded by Mrs Zuzic to close public forum.

**Board Comments:**

Mrs. McDowell welcomes everyone back, and hopes the school year is successful.

Mrs Zuzic Welcomed everyone and commented that she thinks the school surpasses everything she ever expected and more and wishes everyone success in the new school year, we are here to support you.

Mr. Tart wanted to thank all of the staff upon their return this year.

Mr. Denning welcomes all, knows that there is some anxiety around this year, but wants the staff and public to know we are here to help and will be doing our best for everyone.

**Executive Session**

**Motion to move into Executive Session at 7:30 pm**

**The Board will be in Executive Session for approximately 45 minutes and the Board   X   does or \_\_\_\_\_ does not anticipate action upon return to the public session.**

Motion by Mr Eberenz, Seconded by Mrs McDowell WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

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NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- X Student Matters -
- X Personnel –
- Negotiations –
- Security –
- X Attorney/Client Privilege –
- Other: \_\_\_\_\_

The motion was carried by unanimous roll call vote, Mr Eberenz abstained.

**Return to Public Forum:**

Motion by McDowell, Seconded by Mr.Eberenz BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at 8pm.

The following topics were discussed at executive session  
Technology - Emails, Wiring  
Legal - Arbitration  
Personnel - Superintendent Goals, Board Elections  
Student - HIB Report

**Announcement**

The next Board of Education meeting will be the Board of Education Regular Board Meeting and is scheduled for Monday, October 8, 2018 at 6:15 pm.

**Adjourn**

Motion by Mrs McDowell, seconded by Mr Eberenz, to adjourn at 8:04pm.

The motion was carried by unanimous roll call vote.

Respectfully submitted,

*George Gahles*  
School Business Administrator/Board Secretary