

**OCEAN TOWNSHIP BOARD OF EDUCATION  
WARETOWN, NEW JERSEY  
REGULAR MEETING MINUTES  
NOVEMBER 12, 2018**

**Regular Meeting 6:15 p.m.**

**Call to Order:**

**Pledge to the Flag**

**Open Public Meetings Act:**

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and faxed on January 11, 2018 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

**Roll Call:**

Mr. Eberenz Present Mrs. McDowell Present Mr. Tart Present Mrs. Zuzic Present Mr. Denning, Jr. Present

**Open Public Forum: Agenda Items Only**

A Motion was made by Mrs. Zuzic and seconded by Mrs. McDowell to open Public Forum  
Motion carried by unanimous roll call vote

A resident asked if agendas are available prior to meeting. She also asked if there were any items open for discussion tonight that are not on this agenda.

A resident asked why the agendas aren't posted online.

A Motion was made by Mr. Eberenz and seconded by Mr. Tart to Close Public Forum  
Motion carried by unanimous roll call vote

**Work Session Meeting:**

None

**Educational and Community Highlights:**

Mr. Zuzic had none

Mr Tart mentioned that he had a chance to attend the Halloween Parade and that it was great.

**Committee Reports:**

Mrs McDowell mentioned that she and Mrs Zuzic will be attending the delegate assembly this Saturday.

Mr Denning recommended that if a board member has a chance to go to one that it is very useful .

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**Correspondence:**

None

**Minutes:**

B1. Motion to accept the minutes of the following Board of Education Meetings:

- Regular Meeting for October 8, 2018 (Attachment B1)

Motion by Mr Tart Seconded by Mrs Zuzic

**Roll Call:**

Motion carried by Unanimous roll call vote

**FINANCIAL**

Motion to approve the following – (see attached)

B2. **Warrants for Payment** – October/November

B3. **Budget Transfers** –September

B4. **Certification of the Budget Report** – September

B5. **Secretary’s Report**- September

B6. **Treasurer’s Report** – September

B7. **Tax Levy Receivable Report** -October

B8. **Lock Box**- to designate Christopher Lommerin, Superintendent and Tina Casella, Bookkeeper, to authorize access to the lock box located at TD Bank, Barnegat, NJ.

B9. **Tuition Contract**- to approve 2018-2019 SY tuition contract for (3) homeless students:

- Toms River Board of Education - Sept, 2018 - Jan 9, 2019 \$5,226.62
- Toms River Board of Education - Sept, 2018 - Apr 9, 2019 \$9,535.05
- Toms River Board of Education - Sept, 2018 - Jan 9, 2019 \$5,421.98

**Tuition Contract**- to approve 2017-2018 SY tuition contract for (1) homeless students:

- Toms River Board of Education - Jan 10, 2018 - June 30, 2018 \$7,814.32

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B10. **Disposal of vehicle** - to approve the disposal of the 1996 Ford Windstar Wagon

B11. To approve the three-year Comprehensive Maintenance Plan, Form M-1, and NJ Dept of Education Health and Safety Evaluation of School Buildings Checklist as required by the NJ Department of Education.

- Mr Tart had a question on item B9 regarding the process where the district pays tuition for homeless children, Dr. Lommerin explained the process.

Motion by Mr Eberenz Seconded by Mr Tart

**Roll Call:**

Motion carried by unanimous roll call vote

**Superintendent's Report** Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.** (see attached)
- **S2. Staff Reports:** (see attached)
  - Principal's Report
  - Special Education Report
  - Transportation Liaison's Report
  - Student Attendance Report
  - Nurses Report (2)
  - Facilities Manager Report
  - Staff Attendance Report
  - Counselor's Report (2)
  - Latchkey Report
  - Cafeteria Manager's Report
- **S3. Building Use:** (see attached)
  - Waretown Thunder Softball Club
  - Priff Gym – Mondays, 01/07/19 - 03/11/19 – 5:45pm – 9:30pm
- **S4. Nursing Plans:** (available at meeting)
  - School Health Nursing Services Plan
  - Procedures Personnel Standing Orders
- **S5. Professional Development**
  - Staff Member: Megan Coppola\*/\*\*\*  
Workshop: Making Best Use of Personalized Learning  
Destination: Voorhees  
Date: December 13, 2018  
Estimated Cost of Workshop: \$259.00  
Estimated Total Mileage/Tolls: \$27.60  
Purpose: This workshop offers ways to plan personalized learning, methods to set and reach learning goals, increase student engagement, and how to communicate effectively with parents.  
\*Substitute needed      \*\*\*Grant funds used for registration

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Motion by Mrs McDowell Seconded by Mrs Zuzic

Roll Call:

Motion carried by unanimous roll call vote

**Personnel/Instruction:**

Motion to approve the following, on recommendation of the Superintendent:

- **P1. Employments:**
  - Michael Spahr (resume attached) as a sixth grade replacement teacher for the 2018-2019 school year effective December 10, 2018 to June 30, 2019. Salary based on Step A Masters of the current W.E.A. Contract Guide at \$53,000, prorated.
  - Amy Saranczak as an after school club assistant from October 26, 2018 to May, 2019 at the current 2017-2018 WEA Contract Guide hourly rate.
  - Kelley Wolek as a 1 hour/day transportation aide for the 2018-2019 school year effective November 12, 2018. Salary based on the current 2017-2018 W.E.A. Contract Guide at \$2700.00, prorated.
  - Natalie Nasatka as a .5 hour/day transportation aide for the 2018-2019 school year effective November 12, 2018. Salary based on the current 2017-2018 W.E.A. Contract Guide at \$1350.00, prorated.
  
- **P2. Family Leave (see attached):**
  - Family Leave to Lauren Eberenz effective approximately January 18, 2019 through June 7, 2019.
  
- **P3. Curriculum:**
  - The following staff members as curriculum writers for the 2018-2019 school year at the current contracted rate of \$44.00/hour: Megan Coppola, Erin Howley, Melanie Hrico, Kellie Larsen, Elizabeth McKnight, Chelsey Odgers, Kala Paczkowski, and Candice Stein.
  
- **P4. Substitutes:**
  - Teacher substitutes for the 2018-2019 school year at the established rate – Ginger DeMent; Alicia Masi\*.
  - Custodian substitutes for the 2018-2019 school year at the established rate – Justin Gino; Lisa Dizon.  
\*pending completion of paperwork

Motion by Mrs Zuzic Seconded by Mrs McDowell

Motion carried by unanimous roll call vote, with Mr Eberenz abstaining from P2.

**FYI ~ Additional Staff Attending Workshops**

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Colleen Nauta*	2018 Professional Summit	10/11/2018	-0-

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Brent Cunningham*	NJSBA STEAM Tank (Finals)	10/23/2018	-0-
Lisa Dreher*	O.C. Math League	10/26, 12/7/18, 1/11, 2/8, & 4/16/19	-0-
Joseph Hagan	Safe School, Safe Futures: Threat Assessment Training	11/15/2018	-0-
Ariane Phillips/ Sarah Reinhold	What Should the Next Generation of Science Teaching & Learning Look Like in the Classroom I'm Observing.	11/16/2018	7 ETTC hrs. each
Lisa Dreher*/Sean McLellan*	I&RS One Day Team Training	12/13/2018	7 ETTC hours
Karen Schwing*	The Coding Teacher Series: Debugging Scratch	1/4/2019	7 ETTC hours

**Open Public Forum:**

A motion was made by Mr Eberenz and seconded by Mr Tart to open public forum

- A resident commented on negotiations, he would like the board and teachers union to get it done as soon as possible.

A motion was made by Mr Eberenz and seconded by Mr Tart to close public forum  
 Motion carried by unanimous roll call vote

**Board Comments:**

Mr Tart wanted to thank the attendance of the staff at the public meeting and appreciates all they do for the district.

Mr Denning commented that the board is working diligently on negotiations, and would like to get it wrapped up as soon as possible.

Mr Denning congratulated the members who won re-election.

Mr Denning read a statement on the financial state aid situation the board faces.

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**Executive Session**

**Motion to move into Executive Session at 6:30 pm**

**The Board will be in Executive Session for approximately 30 minutes and the Board \_\_\_\_\_ does or \_\_\_X\_\_\_ does not anticipate action upon return to the public session.**

Motion by Mr Tart Seconded by Mrs Zuzic WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- x Student Matters -
  - Personnel –
  - Negotiations –
  - Security –
  - x Client Privilege –
  - Other: \_\_\_\_\_

**Roll Call:**

Motion carried by unanimous roll call vote

**Return to Public Forum:**

Motion by Mrs McDowell Seconded by Mr Tart BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at 6:50 pm.

VOTE: YES \_\_\_X\_\_\_ NO \_\_\_\_\_ ABSTAIN \_\_\_\_\_

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**Announcement**

The next Board of Education meeting will be the Board of Education Regular Board Meeting and is scheduled for Monday, December 10, 2018 at 6:15 pm.

**Adjourn**

Motion by Mrs McDowell, seconded by Mr Tart, to adjourn at 7:00 pm.

Ayes X Nays \_\_\_\_\_

Respectfully submitted,

*George Gahles*

School Business Administrator/Board Secretary

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NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

***Topics:***

**Return to Public Forum:**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at \_\_\_\_\_ pm.

VOTE: YES \_\_\_\_\_ NO \_\_\_\_\_ ABSTAIN \_\_\_\_\_