

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING AGENDA
JANUARY 7, 2019**

Regular Meeting 6:15 p.m.

Call to Order:

Pledge to the Flag

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and faxed on January 11, 2018 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Roll Call:

Mr. Eberenz _____ Mrs. McDowell _____ Mr. Denning, Jr. _____ Mr. Tart _____ Mrs. Zuzic _____

Open Public Forum: Agenda Items Only

Educational and Community Highlights:

Committee Reports:

Correspondence:

Minutes:

B1. Motion to accept the minutes of the following Board of Education Meetings:

- Regular Meeting for December 10, 2018 (Attachment B1)

Motion by _____ Seconded by _____

Roll Call:

Mr. Eberenz _____ Mrs. McDowell _____ Mr. Denning, Jr. _____ Mr. Tart _____ Mrs. Zuzic _____

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FINANCIAL

Motion to approve the following – (see attached)

B2. **Warrants for Payment** – December/January

B3. **Budget Transfers** –November

B4. **Certification of the Budget Report** – November

B5. **Secretary’s Report**- November

B6. **Treasurer’s Report** – November

B7. **Tax Levy Receivable Report** -January

B8. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to increase the following hourly substitute rates to \$8.85 per hour, effective January 1, 2019, in compliance with N.J.S.A. 34:11-56a et. Seq.: Substitute Secretary, Substitute Aide and Substitute Cafeteria.

B9. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to write off \$28,835.17, past voided checks in the General Account, at the request of our auditor’s, Robert A Hulsart & Co.

Motion by _____ Seconded by _____

Roll Call:

Mr. Eberenz _____ Mrs. McDowell _____ Mr. Denning, Jr. _____ Mr. Tart _____ Mrs. Zuzic _____

Superintendent’s Report Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.** (see attached)
- **S2. Staff Reports:** (see attached)
 - Principal’s Report
 - Special Education Report
 - Transportation Liaison’s Report
 - Student Attendance Report
 - Nurses Report (2)
 - Facilities Manager Report
 - Staff Attendance Report
 - Counselor’s Report (2)
 - Extended Day Report
 - Cafeteria Manager’s Report
- **S3. Building Use:** (see attached)
 - Ocean Twp. Founder’s Day
 - Township of Ocean

Fields/WES & Priff Schools – Saturday, 5/25/19 – 6:00am – 3:00pm
(stage & tent delivery on Friday)
Priff Parking Lots – June 24 & September 14, 2019 – 4:30pm – 10:00pm

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- **S4. Transportation/Trips:**
 - AM & PM Preschool Trips to We Rock the Spectrum Kid’s Gym on March 12, 2019.
- **S5. Professional Development**
 - Staff Member: Karen Schwing*
Workshop: NJASA Techspo 2019 Technology Conference
Destination: Atlantic City
Date: January 31 & February 1, 2019
Estimated Cost of Workshop: \$450.00
Estimated Total Mileage/Tolls: \$32.20
Purpose: Conference features 120+ well planned and practiced workshops , an exhibition showcasing the latest tools and best resources available in education and two days of opportunities to meet and network with colleagues.

*Substitute needed

- **S6. HIB Investigations:**
 - The affirmation of the administrative decision on HIB Investigation #2019-W5.
- **S7. Calendar** (see last month’s packet):
 - 2019-2020 School Calendar
- **S8. Special Education:**
 - The following out of district program placements for the 2018-2019 school year:

<u>Students</u>	<u>Placement</u>
1 Elementary (6th)	Herbert Hoover Middle School/Edison - start date of 11/5/2018
1 Southern Regional (9th)	Ocean Academy - start date of 10/15/2018

Motion by _____ Seconded by _____

Mr. Eberenz _____ Mrs. McDowell _____ Mr. Denning, Jr. _____ Mr. Tart _____ Mrs. Zuzic _____

Personnel/Instruction:

Motion to approve the following, on recommendation of the Superintendent:

- **P1. Employments:**
 - Kimberly Spinelli as a temporary leave replacement counselor from January 18, 2019 through approximately June 7, 2019. Salary based on Step A Masters of the current W.E.A. contract guide at \$53,000, prorated (see attached resume).
 - Payment of a \$275.00 mentoring fee to Karen Olkowski for mentoring Michael Spahr for 15 weeks, pending successful completion of the mentoring weeks and the signing of the customary promissory note.
 - Dawn Melillo as an after school club assistant on Tuesdays and Thursdays from February 5, through February 28, 2019 at the current 2017-2018 WEA Contract Guide hourly rate.

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- **P2. Family Leave** (see attached):
 - Family Leave to Richard Doyle effective approximately February 11, 2019 through March 22, 2019.

- **P3. Substitutes:**
 - Teacher substitute for the 2018-2019 school year at the established rate - Dawn Revell*
 - Instructional Assistant substitutes for the 2018-2019 school year at the established rate - Jessica Schwing*; Dawn Revell*
 - Cafeteria substitute for the 2018-2019 school year at the established rate - Denise Ryan*
 *pending completion of paperwork

Motion by _____ Seconded by _____

Roll Call: Mr. Eberenz _____ Mrs. McDowell _____ Mr. Denning, Jr. _____ Mr. Tart _____ Mrs. Zuzic _____

SSDS Report:

Motion to approve the following, on recommendation of the Superintendent, which will be submitted to the Department of Education:

- **H1. Incidents (reporting period of September 1, 2018 - December 31, 2018):**

<u>Waretown Elementary School</u>	<u>Frederic A. Priff School</u>
Reported 1 incident	Reported 0 incident

- **H2. HIB Confirmed (reporting period of September 1, 2018 - December 31, 2018):**

<u>Waretown Elementary School</u>	<u>Frederic A. Priff School</u>
Reported 3 incidents	Reported 1 incident

- **H3. HIB Alleged (reporting period of September 1, 2018 - December 31, 2018):**

<u>Waretown Elementary School</u>	<u>Frederic A. Priff School</u>
Reported 1 incident	Reported 0 incidents

Motion by _____ Seconded by _____

Roll Call: Mr. Eberenz _____ Mrs. McDowell _____ Mr. Denning, Jr. _____ Mr. Tart _____ Mrs. Zuzic _____

FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Jenna Risdan*; Nikki Nolan*; Candice Stein*	Ocean Ed Tech Expo 2019	2/22/2019	\$50.00 each
Ariane Phillips	Mandatory Training for 2019 NJSLA	2/27/2019	-0-

*Substitute needed

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Open Public Forum:

Board Comments:

Executive Session

Motion to move into Executive Session at _____ pm

The Board will be in Executive Session for approximately _____ minutes and the Board _____ does or _____ does not anticipate action upon return to the public session.

Motion by _____ Seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- Student Matters -
- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other: _____

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Roll Call:

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Return to Public Forum:

Motion by _____ Seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

VOTE: YES _____ NO _____ ABSTAIN _____

Announcement

The next Board of Education meeting will be the Board of Education Regular Board Meeting and is scheduled for Monday, February 11, 2019 at 6:15 pm.

Adjourn

Motion by _____, seconded by _____, to adjourn at _____ pm.

Ayes _____ Nays _____

Limit two (2) minutes (Board Policy #0167)

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#2 Executive Session (when necessary)

Motion by _____ Seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

Topics:

Return to Public Forum:

Motion by _____ Seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

VOTE: YES _____ NO _____ ABSTAIN _____