

**OCEAN TOWNSHIP BOARD OF EDUCATION  
WARETOWN, NEW JERSEY  
MEETING AGENDA  
APRIL 8, 2019**

**Regular Meeting 7:15 p.m.**

**Call to Order:**

**Pledge to the Flag**

**Open Public Meetings Act:**

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and faxed on February 16, 2019 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Mr. Denning, Jr. \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Open Public Forum: Agenda Items Only**

To Open Public forum Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Mr. Denning, Jr. \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

To Close Public Forum Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Mr. Denning, Jr. \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Educational and Community Highlights:**

**Committee Reports:**

**Correspondence:**

**Minutes:**

B1. Motion to accept the minutes of the following Board of Education Meetings:

- Regular Meeting for March 11, 2019 (Attachment B1)
- Special Meeting for March 30, 2019 (Attachment B2)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Mr. Denning, Jr. \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**FINANCIAL**

Motion to approve the following – (see attached)

B2. **Warrants for Payment** – March//April

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- B3. **Budget Transfers** –March
- B4. **Certification of the Budget Report** – March
- B5. **Secretary’s Report**- March
- B6. **Treasurer’s Report** –March
- B7. **Technology Services** – to appoint the following firm as the district’s technology consultant according to the terms and conditions included in the district’s RFP for Management of Data Processing Services opened on February 28, 2019. The length of term for the Administration of Data Processing Services will begin on or about July 1, 2019 through and including June 30, 2020, with two possible one year renewals. (see attached).
- Soletto Business Solutions, LLC – at the prices contained in the RFP including two days of on site technician services per week during the school year.
- B8. **FSMC 2019-20 Renewal** - Motion to approve Pomptonian FSMC renewal for the 2019-20 school year at a \$0.0035 cent management fee increase ( 2018-19 \$.1058 fee per reimbursable meal vs. 2019-20 \$.1093 fee per reimbursable meal), An estimated \$283.35 or 3.2% increase over prior year, and a \$0.05 cent increase in student lunch price from \$2.95 to \$3.00 ( see attached).
- B9. **Horizon Dental Plan** - Motion to approve 2 year renewal of Horizon Dental Plan at \$0.00 increase, no changes to coverages.

**Superintendent’s Report** Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.** (see attached)
- **S2. Staff Reports:** (see attached)
  - Principal’s Report
  - Special Education Report
  - Transportation Liaison’s Report
  - Student Attendance Report
  - Nurses Report (2)
  - Facilities Manager Report
  - Staff Attendance Report
  - Counselor’s Report (2)
  - Extended Day Report
- **S3. Building Use:** (see attached)
  - Ocean Township PTA - Mother/Son Event
  - Township of Ocean - Drive-in Movie
  - OTPD - Jr. Police Academy Graduation
  - Ocean Township PTA
  - Student Council Family Game Night
  - FAP Gym-May 18, 2019 - 3:00pm - 10:00pm
  - Fields & Parking Lot-June 28, 2019 - 5:00pm - 10:30pm
  - FAP Gym-July 12, 2019 - 5:00pm - 9:00pm
  - FAP Hallway – April 17, 2019 - 3:00pm - 5:00pm; April 30, 2019- 5:30pm-7:30pm; & May 7, 2019-3:30pm-6:00pm
  - Mother/Son Event Registration
  - FAP Gym - May 31, 2019 - 5:45pm - 8:00pm
- **S4. HIB Investigations:**
  - The affirmation of the administrative decision on HIB Investigation #2019-F7.
- **S5. Summer Adventure Program** (see attached):
  - Summer Adventure Brochure for 2019.

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- **S6. Transportation/Trips:**
  - 6th Grade Trip to Lakewood BlueClaws Stadium on June 5, 2019.
  - Chess Club Trip to Christopher M. Blozen Chess Tournament on April 18, 2019.
  - Student Council Rail Trail Hike on May 30, 2019.
  - 6th Grade REACH students Trip to Island Beach State Park on May 31, 2019.
  - 6th Grade PLUS Club students Trip to the Peace Summit at Ocean Acres School on May 30, 2019.
  
- **S7. Professional Development**
  - Staff Member: Karen Schwing  
 Workshop: ISTE 2019 International Society for Technology in Education  
 Destination: Philadelphia, PA  
 Date: June 23 - 26, 2019  
 Estimated Cost of Workshop: \$595.00  
 Estimated Total Mileage/Tolls: \$82.00  
 Purpose: Keynote addresses & workshops put on by the leading educational technologists from across the country.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Mr. Eberenz \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Mr. Denning, Jr. \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Personnel/Instruction:**

Motion to approve the following, on recommendation of the Superintendent:

- **P1. Certificated Staff:**
  - Employment of the following Certificated Staff for the 2018-2019:

| <u>EMPLOYEE</u>     | <u>ASSIGNMENT</u>                                | <u>SALARY</u> |
|---------------------|--|---------------|
| Wendy Thompson      | Special Class (Preschool Disabilities)/Preschool | \$70,202      |
| Emily Rothstein     | Preschool  | 51,727        |
| Janice Cusmano      | Kindergarten                                     | 72,802        |
| MaryEllen Guariglia | Kindergarten                                     | 70,202        |
| Susan McCullough    | Kindergarten                                     | 70,202        |
| Kala Paczkowski     | Kindergarten                                     | 55,002        |
| Holly Haman         | Special Class (Multiple Disabilities/Level I)    | 53,002        |
| Donna Bridger       | Special Class (Multiple Disabilities/Level II)   | 58,102        |
| Kellie Gibson       | Grade 1  | 57,002        |
| Teresa Kurywczak    | Grade 1  | 78,152        |
| Christine Roth      | Grade 1  | 76,652        |
| Erin Weinberg       | Grade 1  | 58,102        |
| Camille Duffy       | Grade 2  | 77,152        |
| Amanda Kochinski    | Grade 2  | 67,902        |
| Kimberly O'Connell  | Grade 2  | 61,052        |
| Ashley Bennett      | Grade 3  | 58,102        |
| Elizabeth McKnight  | Grade 3  | 58,102        |
| Christopher Roth    | Grade 3  | 76,652        |
| Manga Nalla         | Special Class (Learning & Language Disabilities) | 64,052        |
| Melanie Hrico       | Grade 4  | 59,552        |
| Alison Pohlman      | Grade 4  | 67,902        |

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| <u>EMPLOYEE</u>               | <u>ASSIGNMENT</u>                           | <u>SALARY</u> |
|-------------------------------|---|---------------|
| Mary VanLuvender              | Grade 4                                     | \$64,202      |
| Sean McLellan                 | Grade 5                                     | 59,602        |
| Jenna Riden                   | Grade 5                                     | 58,502        |
| Ashley Soletto                | Grade 5                                     | 58,102        |
| Nikki Nolan                   | Grade 5                                     | 51,727        |
| Brent Cunningham              | Grade 6                                     | 58,102        |
| Karen Olkowski                | Grade 6                                     | 75,652        |
| Diane Sneddon (9/1 -11/30/18) | Grade 6                                     | 65,702        |
| Michael Spahr                 | Grade 6                                     | 53,227        |
| Candice Stein                 | Grade 6                                     | 67,202        |
| Kelly Lange                   | Resource Program Gr. 1                      | 51,727        |
| Royce Bernabe                 | Resource Program Gr. 2                      | 76,652        |
| Laurie Herbst                 | Resource Program Gr. 3                      | 78,152        |
| Kelly Hoffman                 | Resource Program Gr. 4                      | 67,202        |
| Sandra Liguori                | Resource Program Gr. 4                      | 55,002        |
| Gail Kemether                 | Resource Program Gr. 5                      | 67,902        |
| Christina Asaro               | Resource Program Gr. 5                      | 54,502        |
| Debbie Woods                  | Resource Program Gr. 6                      | 61,052        |
| Laura Edson                   | Resource Program Gr. 6                      | 76,652        |
| Deborah Jansch                | Basic Skills Instruction                    | 76,652        |
| Donna VanPelt                 | Basic Skills Instruction                    | 76,652        |
| Megan Coppola                 | Basic Skills Instruction                    | 54,002        |
| Carolyn Nagle                 | Temporary Leave Basic Skills Instruction    | 51,727        |
| Lisa Dreher                   | Basic Skills Instruction                    | 72,802        |
| Louis Rossino                 | Reading Interventionist – Special Education | 70,202        |
| Alexandra Wyckoff             | Reading Interventionist                     | 54,502        |
| Jennifer Dybas                | Gifted & Talented                           | 59,552        |
| Gina LaHaye                   | Speech Teacher                              | 78,152        |
| Suzanne Kelly                 | Speech Teacher                              | 79,552        |
| Beth Morici                   | Physical Education                          | 51,727        |
| Richard Doyle                 | Physical Education                          | 58,102        |
| Robert Connor                 | Performing Arts/Music                       | 58,102        |
| Gretchen Short                | Art   | 61,002        |
| Chelsey Odgers                | Computer Teacher                            | 54,002        |
| Karen Schwing                 | Computer Teacher                            | 78,152        |
| Lauren Eberenz                | Counselor                                   | 58,502        |
| Jessica Yori                  | Temporary Leave Counselor                   | 53,227        |
| Anita Crowley                 | Student Assistance Counselor                | 78,152        |
| Kristy Curtin                 | Psychologist                                | 67,102        |
| Bonnie Nelson                 | LDT/C                                       | 75,702        |
| Joseph Hagan                  | Social Worker                               | 67,102        |
| Colleen Nauta                 | Nurse                                       | 79,552        |
| Ruthann Milne                 | Nurse                                       | 76,652        |

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● **P2. Instructional Assistants**

o Employment of the following Instructional Assistants for the 2018-2019:

| <u>EMPLOYEE</u>  | <u>ASSIGNMENT</u>       | <u>SALARY</u>            |
|------------------|-------------------------|--------------------------|
| Marie Leaming    | Media Assistant         | \$28,525+1100.00 stipend |
| Maria MacFarlane | Media Assistant         | 24,430+1100.00 stipend   |
| Evelyn Vereb     | Instructional Assistant | 24,430                   |
| Theresa Russo    | Instructional Assistant | 28,525                   |
| Frances Rutan    | Instructional Assistant | 24,430+1100.00 stipend   |
| Barbara Tomczuk  | Instructional Assistant | 25,030                   |
| Madeline Lyon    | Instructional Assistant | 22,290                   |
| Amy Saranczak    | Instructional Assistant | 23,830                   |
| Mary Dockery     | Instructional Assistant | 28,525                   |
| Teresa Macchia   | Instructional Assistant | 24,430                   |
| Janet VanHetHoen | Instructional Assistant | 28,525                   |
| Lisa Adams       | Instructional Assistant | 21,640                   |
| Dawn Melillo     | Instructional Assistant | 22,590                   |
| Nancy Ahearn     | Instructional Assistant | 23,215                   |
| Roxanne Lynn     | Instructional Assistant | 22,290+1100.00 stipend   |
| Molly Flaherty   | Instructional Assistant | 22,040+1100.00 stipend   |
| Sarah Brady      | Instructional Assistant | 21,440+1100.00 stipend   |
| Sara Carpini     | Instructional Assistant | 21,440                   |

● **P3. Secretarial Staff**

o Employment of the following Secretarial Staff for the 2018-2019 school year:

| <u>EMPLOYEE</u>  | <u>ASSIGNMENT</u>        | <u>SALARY</u> |
|------------------|--------------------------|---------------|
| Elaine Chiarella | Administrative Secretary | \$40,469      |
| Carol Widmer     | Administrative Secretary | 39,769        |
| Lynn DeNofa      | Administrative Secretary | 39,969        |
| Sharon Ciccone   | School Secretary         | 31,650        |
| Christine Smith  | School Secretary         | 28,236        |

● **P4. Cafeteria Staff:**

o Employment of the following Cafeteria Staff for the 2018-2019 school year:

| <u>EMPLOYEE</u>     | <u>ASSIGNMENT</u>                          | <u>SALARY</u> |
|---------------------|--|---------------|
| Kelly Butler        | Lunchroom/Recess Assistant                 | \$7,632       |
| Trudy Giberson      | Lunchroom/Recess Assistant                 | 7,632         |
| Denise Torrell      | Lunchroom/Recess Assistant                 | 5,998         |
| Natalie Nasatka     | Lunchroom/Recess Assistant                 | 5,998         |
| Linda Ziegenfuss    | Lunchroom/Recess Assistant                 | 7,497         |
| Patrice Arneth      | Lunchroom/Recess Assistant                 | 6,831         |
| Catherine Glascock  | Lunchroom/Recess Assistant                 | 5,465         |
| Janet Strich        | Lunchroom/Recess Assistant                 | 5,393         |
| Denise Vincent      | Temporary Leave Lunchroom/Recess Assistant | 5,159         |
| Kelley Wolek        | Lunchroom/Recess Assistant                 | 5,303         |
| Amy Cartnick-Clancy | Lunchroom/Recess Assistant                 | 5,303         |

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| <u>EMPLOYEE</u> | <u>ASSIGNMENT</u>          | <u>SALARY</u> |
|-----------------|----------------------------|---------------|
| Linda Brummer   | Lunchroom/Recess Assistant | \$5,249       |
| Christina Dato  | Lunchroom/Recess Assistant | 5,195         |
| Ewa DeGange     | Lunchroom/Recess Assistant | 5,159         |

● **P5. Custodial Staff:**

o Employment of the following Custodial Staff for the 2018-2019 school year:

| <u>EMPLOYEE</u>      | <u>ASSIGNMENT</u>     | <u>SALARY</u>            |
|----------------------|-----------------------|--------------------------|
| Christopher Lawrence | Custodian             | \$40,810+3186.00 stipend |
| Marilyn Blair        | Custodian             | 37,250+3186.00 stipend   |
| Brenda Langoski      | Custodian             | 36,200+1593.00 stipend   |
| Gary Sarnecki        | Custodian             | 36,200+1593.00 stipend   |
| Ryan Bethanis        | Custodian             | 36,200+1593.00 stipend   |
| James Bell           | Custodian             | 35,800+1593.00 stipend   |
| Carmine Auletta      | Custodian – Part Time | 17,700+ 797.00 stipend   |

● **P6. Administrative Support Staff:**

o Employment of the following Administrative Support Staff for the 2018-2019 school year:

| <u>EMPLOYEE</u>     | <u>ASSIGNMENT</u>              | <u>SALARY</u>            |
|---------------------|--------------------------------|--------------------------|
| Jean Carbone        | Payroll                        | \$48,529+4500.00 stipend |
| Tina Casella        | Bookkeeper                     | 44,963+4500.00 stipend   |
| Carol Harper        | Superintendent’s Secretary     | 52,738                   |
| Jeffrey von Schmidt | Educational Facilities Manager | 79,998+1593.00 stipend   |

● **P7. Cafeteria Staff:**

o Employment of the following Cafeteria Staff for the 2018-2019 school year:

| <u>EMPLOYEE</u>   | <u>ASSIGNMENT</u>                     | <u>SALARY</u>          |
|-------------------|---------------------------------------|------------------------|
| Teresa Tarricone  | Cafeteria Manager                     | \$35,949               |
| Melissa Pezzicola | Ass’t Cafeteria Mgr./Cafeteria Worker | 21,072+1165.00 stipend |
| Donna Nowak       | Cafeteria Worker                      | 21,072                 |
| Sherry Fortner    | Cashier/Cafeteria Worker              | 6,831                  |

● **P8. Resignation:** (see attached)

- o To accept, with regret, the resignation of Mary Dockery, instructional assistant, effective July 1, 2019.
- o To accept, with regret, the resignation of Deborah Jansch, teacher, effective July 1, 2019.
- o To accept, with regret, the resignation of Megan Wells, teacher, effective July 1, 2019.

● **P9. Substitutes:**

- o Teacher substitutes for the 2018-2019 school year at the established rate - Anthony Caira\*, Andrea Eckholt\*.
- o Instructional Assistant substitute for the 2018-2019 school year at the established rate - Caroline Laudien.
- o Lunch/Recess Assistant substitute for the 2018-2019 school year at the established rate -

\*pending completion of paperwork

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call: Mr. Eberenz \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Mr. Denning, Jr. \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

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**FYI ~ Additional Staff Attending Workshops**

| <u>Name</u>                                  | <u>Workshop</u>                          | <u>Date</u> | <u>Cost</u>  |
|--|--|-------------|--------------|
| Donna Bridger; Sarah Brady;<br>Madeline Lyon | Barnegat Bay Environmental<br>Roundtable | 04/17/2019  | \$25.00/each |
| Chelsey Odgers*                              | Observe STEAM/Makerspace<br>Program      | 03/21/2019  | - 0 -        |

\*Substitute needed

**Open Public Forum:**

To Open Public forum Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Mr. Denning, Jr. \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

To Close Public Forum Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Mr. Denning, Jr. \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Board Comments:**

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**Executive Session**

Motion to move into Executive Session at \_\_\_\_\_ pm

The Board will be in Executive Session for approximately \_\_\_\_\_ minutes and the Board \_\_\_\_\_ does or \_\_\_\_\_ does not anticipate action upon return to the public session.

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- Student Matters -
- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other: \_\_\_\_\_

**Roll Call:**

Mr. Eberenz \_\_\_\_\_ Mrs. McDowell \_\_\_\_\_ Mr. Denning, Jr. \_\_\_\_\_ Mr. Tart \_\_\_\_\_ Mrs. Zuzic \_\_\_\_\_

**Return to Public Forum:**

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at \_\_\_\_\_ pm.

VOTE: YES \_\_\_\_\_ NO \_\_\_\_\_ ABSTAIN \_\_\_\_\_

**Announcement**

The next Board of Education meeting will be the Board of Education Regular Board Meeting and is scheduled for Monday, April 29, 2019 at 7:15 pm.

**Adjourn**

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_, to adjourn at \_\_\_\_\_ pm.  
Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**Limit two (2) minutes (Board Policy #0167)**



**OCEAN TOWNSHIP BOARD OF EDUCATION  
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**#2 Executive Session ( when necessary)**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

***Topics:***

**Return to Public Forum:**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at \_\_\_\_\_ pm.

VOTE: YES \_\_\_\_\_ NO \_\_\_\_\_ ABSTAIN \_\_\_\_\_