

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING MINUTES
MARCH 11, 2019**

Regular Meeting 7:15 p.m.

Call to Order:

Pledge to the Flag

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and faxed on February 16, 2019 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Roll Call:

Mr. Eberenz, Present. Mrs. McDowell, Present. Mr. Denning, Jr., Present. Mr. Tart, Present. Mrs. Zuzic, Present

Open Public Forum: Agenda Items Only

To Open Public forum Motion by Mrs McDowell. Seconded by Mr Tart

Roll Call:

Motion approved by unanimous roll call vote

No Comments by the Public

To Close Public Forum Motion by Mr. Tart, Seconded by Mr. Denning.

Roll Call:

Motion approved by unanimous roll call vote

Work Session:

The Board and Administration discussion of the 2019-2020 Tentative Budget

Mr. Gahles gave a Preliminary Budget Presentation.

Dr. Lommerin spoke about the uniqueness of the district and the difficulties it faces, due to static costs that cannot be cut.

Hulsart and Co. to present the 2017-2018 CAFR Audit.

2017-2018 CAFR Audit was presented by Robert Hulsart. The Audit was issued with no findings, corrective actions or opinions presented. The district has received an unqualified audit opinion.

Educational and Community Highlights:

Mrs. McDowell gave a report of the PTA Fundraiser and Finance Conference

Dr. Lommerin mentioned the Project Fit America sponsored by Shoprite & Dannon, the district came in 11th.

Committee Reports:

None noted

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Correspondence:

None

Minutes:

B1. Motion to accept the minutes of the following Board of Education Meetings:

- Regular Meeting for February 11, 2019 (Attachment B1)

Motion by Mr. Eberenz, Seconded by Mr. Tart

Roll Call:

Motion approved by unanimous roll call vote

FINANCIAL

Motion to approve the following – (see attached)

- B2. **Warrants for Payment** – March/April
- B3. **Budget Transfers** –February
- B4. **Certification of the Budget Report** – February
- B5. **Secretary’s Report**- February
- B6. **Treasurer’s Report** –February
- B7. **Tax Levy Receivable Report** -March

B8. Motion to approve the 2019-2020 school year tuition and enrollment at Southern Regional School District and the 2017-2018 school year tuition reconciliation with Southern Regional.

B9. Motion to approve the 2019-2020 School Year Preliminary Budget using the estimated state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline.

B10. Motion to approve the 2019-2020 school year transportation rates with Southern Regional School District and the 2019-2020 school, transportation rates are agreed not to exceed 2018-2019 rates.

B11. Motion to accept the Comprehensive Annual Financial Report and the Auditor’s Management Report for the 2017-2018 fiscal year.

B12. Motion to approve out of district Special Education Tuition Contract for one student to attend Ocean Academy from Nov 15, 2018 to June 30, 2019 at a prorated amount of \$42,857.10.

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	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2019-20 Total				
Expenditures	\$19,119,861	\$385,172	\$709,325	\$20,214,358
Less: Anticipated				
Revenues	<u>\$7,511,832</u>	<u>\$385,172</u>	<u>\$299,707</u>	<u>\$8,196,711</u>
Taxes to be Raised	<u>\$11,608,029</u>	<u>\$0</u>	<u>\$409,618</u>	<u>\$12,017,647</u>

And to advertise said tentative budget in the Asbury Park Press and Press of Atlantic City in accordance with the form suggested by the State Department of Education and according to law.

BE IT FURTHER RESOLVED, That the public hearing be held at the Frederic Priff School Library in Waretown, New Jersey on April 29, 2019 at 7:15 pm for the purpose of conducting a public hearing on the budget for the 2019-2020 School Year.

Motion by Mrs. McDowell, Seconded by Mrs. Zuzic.

Roll Call:

Motion approved by unanimous roll call vote

Superintendent’s Report Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.** (see attached)
- **S2. Staff Reports:** (see attached)

○ Principal’s Report	Facilities Manager Report
○ Special Education Report	Staff Attendance Report
○ Transportation Liaison’s Report	Counselor’s Report (2)
○ Student Attendance Report	Extended Day Report
○ Nurses Report (2)	
- **S3. Building Use:** (see attached)
 - PTA WES/Priff Main Hallways – March 5th - 6:00pm - 7:30pm; March 16th - 10:00am - 12:00pm, & March 19th - 3:00pm - 5:00pm; 5:30 pm – 7:30pm – Father/Daughter Dance Registration
- **S4. HIB Investigations:**
 - The affirmation of the administrative decision on HIB Investigation #2019-F4.
- **S5. Special Education:**
 - The following independent providers for Child Study Team and Intervention and Referral Service evaluation purposes:

Provider	Service	Fee
Nicole Nicosia	Psychological Evaluation	\$300.00
MOESC	Psychological Evaluation	\$360.00
Delta Group	Psychological Evaluation	\$350.00
Stacey Johnson	Psychological Evaluation	\$300.00

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Mr. Tart, asked whether we had a School Psychologist to perform evaluations. Dr Lommerin answered that we do, but these were done on an ‘as necessary’ basis.

- **S6. Transportation/Trips:**
 - STEAM Tank Competition Trip on March 16, 2019.

- **S7. Comprehensive Equity Plan:**
 - To authorize the Affirmative Action Team to conduct the needs assessment and develop a Comprehensive Equity Plan.

- **S8. Professional Development**
 - Staff Member: Holly Haman*
Workshop: Advanced ABA Teaching Strategies
Destination: Hamilton
Date: April 1, 2019
Estimated Cost of Workshop: \$150.00 each
Estimated Total Mileage/Tolls: \$28.08
Purpose: To expand knowledge of ABA practices to implement in the classroom.

 - Staff Member: Christina Asaro*
Workshop: Defiant, Manipulative & Attention Seeking Students
Destination: Philadelphia, PA
Date: March 19, 2019
Estimated Cost of Workshop: \$189.00 each
Estimated Total Mileage/Tolls: \$49.59
Purpose: How educators handle students who are defiant, manipulative, apathetic and attention seeking.

*Substitute needed **Grant funds used for registration

Motion by Mrs. Zuzic, Seconded by Mrs. McDowell.

Motion approved by unanimous roll call vote

Personnel/Instruction:

Motion to approve the following, on recommendation of the Superintendent:

- **P1. Employments:**
 - After school club advisors for the following club for the 2018-2019 school year funded by grant monies:
~ C. Nagle; D. VanPelt; Alexandra Wyckoff LEAP (learning energetically about phonics) (WES)
 - Madeline Lyon as an after school club assistant on Wednesdays from March 13, 2019 through April 10, 2019 at the current 2017-2018 WEA Contract Guide hourly rate.
 - After school club assistant for the following club for the 2018-2019 school year funded by the Ocean Township Municipal Alliance:
~ T. Russo Hockey Club (WES) & Running Club (WES)
 - After school club advisor for the following club for the 2018-2019 school year funded by the Ocean Township Municipal Alliance:
~ B. Morici Running Club (WES)

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- Approve a new contract for Gary Sarnecki for obtaining his Boiler Operator License. Effective February 7, 2019, with the additional stipend of \$1593.00, the revised salary is \$36,743.00 and will be prorated.
- Sandra Liguori as a homebound instructor for the 2018-2019 school year, up to 10 hours per week at the current contracted rate of \$44.00 per hour. Dates to be determined as needed.
- **P2. Extended Day Program:**
 - The employment of the following person for the 2018-2019 school year. Rates to be funded by Extended Day Program tuition: Ewa DeGange Aide \$13.00/hr.
- **P3. Substitutes:**
 - Teacher substitutes for the 2018-2019 school year at the established rate - James Spataro*; Michele Portale*; Susan Nord*.
 - Instructional Assistant substitute for the 2018-2019 school year at the established rate - Gwen McLaughlin*
 - Lunch/Recess Assistant substitute for the 2018-2019 school year at the established rate - Gwen McLaughlin*
*pending completion of paperwork

Motion by Mrs. McDowell, Seconded by Mrs. Zuzic

Motion approved by unanimous roll call vote

Policy/Regulation:

Motion to approve the following, on recommendation of the Superintendent:

- **PR1. New/Revised Policies & Regulations: Second Reading (see last month's packet)**
 - #0141.1 Board Member and Term - Sending District – Policy
 - #2422 Health and Physical Education – Policy
 - #2610 Educational Program Evaluation - Policy
 - #5111 Eligibility of Resident/Nonresident Students – Policy & Regulation
 - #7440 School District Security – Policy & Regulation
 - #8561 Procurement Procedures for School Nutrition Programs - Policy
 - #2415.06 Unsafe School Choice Option* – Policy
 - #2460.8 Special Education-Free & Appropriate Public Education* – Regulation
 - #5530 Substance Abuse* - Regulation
 - #5600 Student Discipline/Code of Conduct* – Policy & Regulation
 - #5611 Removal of Students for Firearms Offenses* – Policy & Regulation
 - #5612 Assaults on District Board of Education Members or Employees* - Policy & Regulation
 - #5613 Removal of Students for Assaults with Weapons Offenses* – Policy & Regulation
 - #8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses* – P & R

*these were updated due to replacing “Electronic Violence & Vandalism Reporting System (EVVRS)” with “Student Safety Data System (SSDS)”

Motion by Mrs. McDowell, Seconded by Mr. Zuzic

Motion approved by unanimous roll call vote

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FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Bonnie Nelson	ADHD in the Classroom Best Strategies	3/15/2019	\$75.00
Karen Schwing*	Computer Science Teacher's Assoc. of SNJ Computer Science Competition	3/26/2019	-0-

*Substitute needed

Open Public Forum:

To Open Public forum Motion by Mr. Tart, Seconded by Mrs. McDowell

Roll Call:

Motion approved by unanimous roll call vote

Patti Gerety - Asked regarding the MOA, when is it coming out, and how many board members may vote on it.

Kevin Kennedy - Asked regarding the February minutes vote tallies and any adjustments to the presentation of them.

Mr. Denning asked for a motion to strike the tallies as originally presented at the reorganization meeting and amend to only announce the winners of the election.

A motion was made by Mr. Eberenz, Seconded by Mr. Tart

Motion approved by unanimous roll call vote

To Close Public Forum Motion by Mr. Eberenz, Seconded by Mr. Tart

Roll Call:

Motion approved by unanimous roll call vote

Board Comments:

None

Executive Session

Motion to move into Executive Session at 8 pm

The Board will be in Executive Session for approximately 30 minutes and the Board _____ does or X does not anticipate action upon return to the public session.

Motion by Mrs. Zuzic, Seconded by Mrs. McDowell WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

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WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- X Student Matters -
 - Personnel –
- X Negotiations –
 - Security –
- X Attorney/Client Privilege –
- Other: _____

Roll Call:

Motion approved by unanimous roll call vote

Return to Public Forum:

Motion by Mrs. McDowell, Seconded by Mrs. Zuzic BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

VOTE: YES X NO _____ ABSTAIN _____

Announcement

The next Board of Education meeting will be the Board of Education Regular Board Meeting and is scheduled for Monday, April 8, 2019 at 7:15 pm.

There will be a special board meeting to discuss WEA Contract Ratification, Saturday, March 30, 2019 at 9:30AM.

Adjourn

Motion by Mrs. McDowell, Seconded by Mrs. Zuzic, to adjourn at 8:55pm.

Ayes X Nays _____

Respectfully submitted,

George Gahles

School Business Administrator/Board Secretary