

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING MINUTES
APRIL 8, 2019**

Regular Meeting 7:15 p.m.

Call to Order:

Pledge to the Flag

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and faxed on February 16, 2019 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Roll Call:

Mr. Eberenz, Present, Mrs. McDowell, Present, Mr. Denning, Jr. Present, Mr. Tart, Present, Mrs. Zuzic, Present.

Open Public Forum: Agenda Items Only

To Open Public forum, motion by Mrs. McDowell, seconded by Mr. Tart.

Roll Call:

Motion approved by unanimous roll call vote.

There were no public comments.

To Close Public forum, motion by Mrs. Zuzic, seconded by Mrs. McDowell.

Roll Call:

Motion approved by unanimous roll call vote.

Educational and Community Highlights:

Mrs. Zuzic, gave a report on Southern Regional Arts & Science highlights which were open to the public.

Mr. Tart attended our district Family Science Night, found it well attended and well done.

Mr. Eberenz wanted to thank faculty and parents for a job well done with the Family Science Night.

Committee Reports:

None

Correspondence:

None

Minutes:

B1. Motion to accept the minutes of the following Board of Education Meetings:

- Regular Meeting for March 11, 2019 (Attachment B1)
- Special Meeting for March 30, 2019 (Attachment B2)

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Motion by Mr. Eberenz, Seconded by Mr. Tart.

Roll Call:

Motion approved by unanimous roll call vote.

FINANCIAL

Motion to approve the following – (see attached)

B2. **Warrants for Payment** – March/April

B3. **Budget Transfers** –February

B4. **Certification of the Budget Report** – February

B5. **Secretary’s Report**- February

B6. **Treasurer’s Report** –February

B7. **Technology Services** – to appoint the following firm as the district’s technology consultant according to the terms and conditions included in the district’s RFP for Management of Data Processing Services opened on February 28, 2019. The length of term for the Administration of Data Processing Services will begin on or about July 1, 2019 through and including June 30, 2020, with two possible one year renewals. (see attached).

Soletto Business Solutions, LLC – at the prices contained in the RFP including two days of on site technician services per week during the school year.

B8. **FSMC 2019-20 Renewal** - Motion to approve Pomptonian FSMC renewal for the 2019-20 school year at a \$0.0035 cent management fee increase (2018-19 \$.1058 fee per reimbursable meal vs. 2019-20 \$.1093 fee per reimbursable meal). An estimated \$283.35 or 3.2% increase over prior year, and a \$0.05 cent increase in student lunch price from \$2.95 to \$3.00 (see attached).

B9. **Horizon Dental Plan** - Motion to approve 2 year renewal of Horizon Dental Plan at \$0.00 increase, no changes to coverages.

B10. **Maximum travel budget**- Pursuant to NJ6A:23A-7.3, annually in the pre-budget year, each board shall establish by board resolution, a maximum travel expenditure amount for the budget year, which the school district shall not exceed. The annual maximum shall not exceed \$1,500 and shall be subject to the approval requirements in N.J.S.A. 18A:19-1.

Motion by Mr. Zuzic, seconded by Mrs. McDowell.

Roll Call:

Motion approved by unanimous roll call vote.

Superintendent’s Report Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.** (see attached)
- **S2. Staff Reports:** (see attached)
 - Principal’s Report
 - Special Education Report
 - Facilities Manager Report
 - Staff Attendance Report

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Transportation Liaison's Report	Counselor's Report (2)
Student Attendance Report	Extended Day Report
Nurses Report (2)	

- **S3. Building Use:** (see attached)
 - Ocean Township PTA - Mother/Son Event FAP Gym-May 18, 2019 - 3:00pm - 10:00pm
 - Township of Ocean - Drive-in Movie Fields & Parking Lot-June 28, 2019 - 5:00pm - 10:30pm
 - OTPD - Jr. Police Academy Graduation FAP Gym-July 12, 2019 - 5:00pm - 9:00pm
 - Ocean Township PTA FAP Hallway – April 17, 2019 - 3:00pm - 5:00pm; April 30, 2019-5:30pm-7:30pm; & May 7, 2019-3:30pm-6:00pm
Mother/Son Event Registration
 - Student Council Family Game Night FAP Gym - May 31, 2019 - 5:45pm - 8:00pm

- **S4. HIB Investigations:**
 - The affirmation of the administrative decision on HIB Investigation #2019-F7.

- **S5. Summer Adventure Program** (see attached):
 - Summer Adventure Brochure for 2019.

- **S6. Transportation/Trips:**
 - 6th Grade Trip to Lakewood BlueClaws Stadium on June 5, 2019.
 - Chess Club Trip to Christopher M. Blozen Chess Tournament on April 18, 2019.
 - Student Council Rail Trail Hike on May 30, 2019.
 - 6th Grade REACH students Trip to Island Beach State Park on May 31, 2019.
 - 6th Grade PLUS Club students Trip to the Peace Summit at Ocean Acres School on May 30, 2019.

- **S7. Professional Development**
 - Staff Member: Karen Schwing
Workshop: ISTE 2019 International Society for Technology in Education
Destination: Philadelphia, PA
Date: June 23 - 26, 2019
Estimated Cost of Workshop: \$595.00
Estimated Total Mileage/Tolls: \$82.00
Purpose: Keynote addresses & workshops put on by the leading educational technologists from across the country.

Board Comments: Mr. Eberenz commented that in the future he would like to see more detail as to the content of these workshops. Mr. Tart agreed.

Motion by Mrs. McDowell, seconded by Mrs. Zuzic.

Motion approved by unanimous roll call vote.

Personnel/Instruction:

Motion to approve the following, on recommendation of the Superintendent:

- **P1. Certificated Staff:**
 - Employment of the following Certificated Staff for the 2018-2019:

EMPLOYEE

ASSIGNMENT

SALARY

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Wendy Thompson	Special Class (Preschool Disabilities)/Preschool	\$70,202
Emily Rothstein	Preschool	51,727
Janice Cusmano	Kindergarten	72,802
MaryEllen Guariglia	Kindergarten	70,202
Susan McCullough	Kindergarten	70,202
Kala Paczkowski	Kindergarten	55,002
Holly Haman	Special Class (Multiple Disabilities/Level I)	53,002
Donna Bridger	Special Class (Multiple Disabilities/Level II)	58,102
Kellie Gibson	Grade 1	57,002
Teresa Kurywczak	Grade 1	78,152
Christine Roth	Grade 1	76,652
Erin Weinberg	Grade 1	58,102
Camille Duffy	Grade 2	77,152
Amanda Kochinski	Grade 2	67,902
Kimberly O'Connell	Grade 2	61,052
Ashley Bennett	Grade 3	58,102
Elizabeth McKnight	Grade 3	58,102
Christopher Roth	Grade 3	76,652
Manga Nalla	Special Class (Learning & Language Disabilities)	64,052
Melanie Hrico	Grade 4	59,552
Alison Pohlman	Grade 4	67,902
Mary VanLuvender	Grade 4	64,202
Sean McLellan	Grade 5	59,602
Jenna Ridsen	Grade 5	58,502
Ashley Soletto	Grade 5	58,102
Nikki Nolan	Grade 5	51,727
Brent Cunningham	Grade 6	58,102
Karen Olkowski	Grade 6	75,652
Diane Sneddon (9/1 -11/30/18)	Grade 6	65,702
Michael Spahr	Grade 6	53,227
Candice Stein	Grade 6	67,202
Kelly Lange	Resource Program Gr. 1	51,727
Royce Bernabe	Resource Program Gr. 2	76,652
Laurie Herbst	Resource Program Gr. 3	78,152
Kelly Hoffman	Resource Program Gr. 4	67,202
Sandra Liguori	Resource Program Gr. 4	55,002
Gail Kemether	Resource Program Gr. 5	67,902
Christina Asaro	Resource Program Gr. 5	54,502
Debbie Woods	Resource Program Gr. 6	61,052

<u>EMPLOYEE</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>
Laura Edson	Resource Program Gr. 6	\$76,652
Deborah Jansch	Basic Skills Instruction	76,652
Donna VanPelt	Basic Skills Instruction	76,652
Megan Coppola	Basic Skills Instruction	54,002
Carolyn Nagle	Temporary Leave Basic Skills Instruction	51,727
Lisa Dreher	Basic Skills Instruction	72,802
Louis Rossino	Reading Interventionist – Special Education	70,202
Alexandra Wyckoff	Reading Interventionist	54,502
Jennifer Dybas	Gifted & Talented	59,552
Gina LaHaye	Speech Teacher	78,152
Suzanne Kelly	Speech Teacher	79,552

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Beth Morici	Physical Education	51,727
Richard Doyle	Physical Education	58,102
Robert Connor	Performing Arts/Music	58,102
Gretchen Short	Art	61,002
Chelsey Odgers	Computer Teacher	54,002
Karen Schwing	Computer Teacher	78,152
Lauren Eberenz	Counselor	58,502
Jessica Yori	Temporary Leave Counselor	53,227
Anita Crowley	Student Assistance Counselor	78,152
Kristy Curtin	Psychologist	67,102
Bonnie Nelson	LDT/C	75,702
Joseph Hagan	Social Worker	67,102
Colleen Nauta	Nurse	79,552
Ruthann Milne	Nurse	76,652

● **P2. Instructional Assistants**

o Employment of the following Instructional Assistants for the 2018-2019:

<u>EMPLOYEE</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>
Marie Leaming	Media Assistant	\$28,525+1100.00 stipend
Maria MacFarlane	Media Assistant	24,430+1100.00 stipend
Evelyn Vereb	Instructional Assistant	24,430
Theresa Russo	Instructional Assistant	28,525
Frances Rutan	Instructional Assistant	24,430+1100.00 stipend
Barbara Tomczuk	Instructional Assistant	25,030
Madeline Lyon	Instructional Assistant	22,290
Amy Saranczak	Instructional Assistant	23,830
Mary Dockery	Instructional Assistant	28,525
Teresa Macchia	Instructional Assistant	24,430
Janet VanHetHoen	Instructional Assistant	28,525
Lisa Adams	Instructional Assistant	21,640
Dawn Melillo	Instructional Assistant	22,590
Nancy Ahearn	Instructional Assistant	23,215
Roxanne Lynn	Instructional Assistant	22,290+1100.00 stipend
Molly Flaherty	Instructional Assistant	22,040+1100.00 stipend
Sarah Brady	Instructional Assistant	21,440+1100.00 stipend
Sara Carpini	Instructional Assistant	21,440

● **P3. Secretarial Staff**

o Employment of the following Secretarial Staff for the 2018-2019 school year:

<u>EMPLOYEE</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>
Elaine Chiarella	Administrative Secretary	\$40,469
Carol Widmer	Administrative Secretary	39,769
Lynn DeNofa	Administrative Secretary	39,969
Sharon Ciccone	School Secretary	31,650
Christine Smith	School Secretary	28,236

● **P4. Cafeteria Staff::**

o Employment of the following Cafeteria Staff for the 2018-2019 school year:

<u>EMPLOYEE</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>
Kelly Butler	Lunchroom/Recess Assistant	\$7,632
Trudy Giberson	Lunchroom/Recess Assistant	7,632

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Denise Torrell	Lunchroom/Recess Assistant	5,998
Natalie Nasatka	Lunchroom/Recess Assistant	5,998
Linda Ziegenfuss	Lunchroom/Recess Assistant	7,497
Patrice Arneth	Lunchroom/Recess Assistant	6,831
Catherine Glascock	Lunchroom/Recess Assistant	5,465
Janet Strich	Lunchroom/Recess Assistant	5,393
Denise Vincent	Temporary Leave Lunchroom/Recess Assistant	5,159
Kelley Wolek	Lunchroom/Recess Assistant	5,303
Amy Cartnick-Clancy	Lunchroom/Recess Assistant	5,303
Linda Brummer	Lunchroom/Recess Assistant	\$5,249
Christina Dato	Lunchroom/Recess Assistant	5,195
Ewa DeGange	Lunchroom/Recess Assistant	5,159

● **P5. Custodial Staff:**

o Employment of the following Custodial Staff for the 2018-2019 school year:

<u>EMPLOYEE</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>
Christopher Lawrence	Custodian	\$40,810+3186.00 stipend
Marilyn Blair	Custodian	37,250+3186.00 stipend
Brenda Langoski	Custodian	36,200+1593.00 stipend
Gary Sarnecki	Custodian	36,200+1593.00 stipend
Ryan Bethanis	Custodian	36,200+1593.00 stipend
James Bell	Custodian	35,800+1593.00 stipend
Carmine Auletta	Custodian – Part Time	17,700+ 797.00 stipend

● **P6. Administrative Support Staff:**

o Employment of the following Administrative Support Staff for the 2018-2019 school year:

<u>EMPLOYEE</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>
Jean Carbone	Payroll	\$48,529+4500.00 stipend
Tina Casella	Bookkeeper	44,963+4500.00 stipend
Carol Harper	Superintendent’s Secretary	52,738
Jeffrey von Schmidt	Educational Facilities Manager	79,998+1593.00 stipend

● **P7. Cafeteria Staff:**

o Employment of the following Cafeteria Staff for the 2018-2019 school year:

<u>EMPLOYEE</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>
Teresa Tarricone	Cafeteria Manager	\$35,949
Melissa Pezzicola	Ass’t Cafeteria Mgr./Cafeteria Worker	21,072+1165.00 stipend
Donna Nowak	Cafeteria Worker	21,072
Sherry Fortner	Cashier/Cafeteria Worker	6,831

● **P8. Resignation:** (see attached)

- o To accept, with regret, the resignation of Mary Dockery, instructional assistant, effective July 1, 2019.
- o To accept, with regret, the resignation of Deborah Jannsch, teacher, effective July 1, 2019.
- o To accept, with regret, the resignation of Megan Wells, teacher, effective July 1, 2019.

Board comments: Mr. Tart and Mr. Denning expressed their thanks to all the retiree’s for their years of service.

● **P9. Substitutes:**

- o Teacher substitutes for the 2018-2019 school year at the established rate - Anthony Caira*, Andrea Eckholt*.
- o Instructional Assistant substitute for the 2018-2019 school year at the established rate - Caroline Laudien.
- o Lunch/Recess Assistant substitute for the 2018-2019 school year at the established rate -

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*pending completion of paperwork

Motion by Mrs. Zuzic, seconded by Mrs. McDowell.

Motion approved by unanimous roll call vote, with Mr. Eberenz abstaining from P1.

FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Donna Bridger; Sarah Brady; Madeline Lyon	Barnegat Bay Environmental Roundtable	04/17/2019	\$25.00/each
Chelsey Odgers*	Observe STEAM/Makerspace Program	03/21/2019	- 0 -

*Substitute needed

Open Public Forum:

To Open Public Forum- Motion by Mr. Eberenz, seconded by Mrs. McDowell.

Motion approved by unanimous roll call vote.

Mr. Kennedy asked if he could receive a full copy of the budget at the next board meeting.

Mr. Kennedy commented that he spoke to the Township Committee about moving the District meetings to the township building, due to better acoustics and PA technology.

Mr. Denning addressed Mr. Kennedy's comment, stating that the Board's position was to continue to hold meetings on school property.

Ms. Lynn stated that her grandfather stopped coming to meetings because he has hearing issues.

To Close Public Forum- Motion by Mr. Eberenz, seconded by Mrs. McDowell.

Motion approved by unanimous roll call vote.

Board Comments:

None

Executive Session

Motion to move into Executive Session at 7:37 pm

The Board will be in Executive Session for approximately 30 minutes and the Board does or X does not anticipate action upon return to the public session.

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Motion by Mrs. Zuzic, Seconded by Mr. Eberenz, WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- X Student Matters -
 - Personnel –
 - Negotiations –
 - Security –
- X Attorney/Client Privilege –
- Other:_____

Motion approved by unanimous roll call vote.

Return to Public Forum:

Motion by Mr. Eberenz, seconded by Mrs. Zuzic, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at 7:45 pm.

VOTE: YES X NO _____ ABSTAIN _____

Open Public Forum:

There were none.

Board Comments:

Mr. Denning spoke about absenteeism rate at Southern Regional High School, and would like to look into it.

Mr. Denning commented on the change of lunch rates, of \$0.05. and keeping track of potentially applying for CEP lunch program when we qualify.

Mrs. McDowell asked about the time and date of the PTA's Father/Daughter Dance.

Announcement

The next Board of Education meeting will be the Board of Education Regular Board Meeting and is scheduled for Monday, April 29, 2019 at 7:15 pm.

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Adjourn

Motion by Mr. Eberenz, Seconded by Mrs. McDowell, to adjourn at 8pm.

Ayes X Nays_____

Respectfully submitted,

George Gahles

School Business Administrator/Board Secretary