

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING AGENDA
JUNE 10, 2019**

Regular Meeting 6:15 p.m.

Call to Order:

Pledge to the Flag

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and faxed on January 9, 2019 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Mr. Denning, Jr. _____

Open Public Forum: Agenda Items Only

Motion to Open Public Forum by _____ Seconded by _____

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Mr. Denning, Jr. _____

Motion to Close Public Forum by _____ Seconded by _____

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Mr. Denning, Jr. _____

Educational and Community Highlights:

Committee Reports:

Correspondence:

Minutes:

B1. Motion to accept the minutes of the following Board of Education Meetings:

- Regular Meeting for April 29, 2019 (Attachment B1)

Motion by _____ Seconded by _____

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Mr. Denning, Jr. _____

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FINANCIAL

Motion to approve the following – (see attached)

B2. **Warrants for Payment** – April/May/June

B3. **Budget Transfers** –April

B4. **Certification of the Budget Report** – April

B5. **Secretary’s Report-** April

B6. **Treasurer’s Report** – April

BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the loan of a Southern Regional School District Bus for the Summer Latchkey Program at a cost of \$1 per mile plus tolls with the condition that the driver will be a Southern Regional approved driver and that Ocean Township School District will provide insurance coverage for the vehicle.

BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the submission of the following Federal Grants: IDEA Grant FY20 ESEA Grant FY20.

BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the renewal of the annual contract with Bayada Nursing, Aveanna Healthcare and Bancroft Neurohealth for IEP based nursing services.

BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve Paul’s Commodity Hauling, Inc. for the district’s monthly delivery of commodities for the School Food Service Program for the 2019-2020 school year.

BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the renewal of the annual service contract with Realtime Software for the Student Information System effective July 1, 2019 through June 30, 2020.

BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the renewal of the annual service contract with Systems 3000 for the Business, Payroll and Personnel systems effective July 1, 2019 through June 30, 2020.

BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the award of a one-to-one Nursing Services contract to Brentwood Healthcare Inc. for IEP based nursing services.

BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to authorize the Business Administrator and Superintendent to renew the annual agreement for the district’s insurance package with NJ Schools Insurance Group.

BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to authorize the Business Administrator to renew the annual lease purchase agreement with Atlantic Tomorrows Office/Municipal Capital Corp.

BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve contract between Ocean Township BOE and Charles and Kimberly Solimine for Out of District placement tuition reimbursement.

BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve annual renewal of E-rate consulting contract.

BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the annual renewal of On-Course systems for education contract.

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BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve Substitute hourly pay rates – to increase the following hourly substitute rates to \$10.00 per hour, effective July 1, 2019, in compliance with N.J.S.A. 34:11-56a et. Seq.: Substitute Secretary, Substitute Aide and Substitute Cafeteria.

BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve District submission of schedule A4F and Tax Levy payment schedule for 2019-2020 School Year.

BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the Superintendent and Business Administrator to implement the terms of the arbitrator’s award in PERC docket no. AR-2015-515 and as agreed to by the parties.

Motion by _____ Seconded by _____

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Mr. Denning, Jr. _____

Superintendent’s Report Motion to approve the following, on recommendation of the Superintendent:

- **S1. Report of the Superintendent.** (see attached)
- **S2. Staff Reports:** (see attached)
 - Principal’s Report
 - Special Education Report
 - Transportation Liaison’s Report
 - Student Attendance Report
 - Nurses Report (2)
 - Facilities Manager Report
 - Staff Attendance Report
 - Counselor’s Report (2)
 - Extended Day Report
- **S3. Building Use:** (see attached)
 - Girl Scouts of the Jersey Shore Recruitment WES Library-June 11, 2019 - 5:45pm - 7:30pm
 - Noah’s Ark Day School-Rehearsal FAP Gym-June 20, 2019 - 10:00am - 12:00pm
 - Noah’s Ark Day School-Graduation FAP Gym-June 22, 2019 - 8:30am - 12:00pm
- **S4. Merit Goals:** (available at meeting)
 - Approve the completion of the following to the County Superintendent for approval for payment:
 - Two qualitative (WES Library Revamping; Makerspace Program.)
 - Three quantitative (Sunday Reading Program; Accelerated Math Program; Math Facts in a Flash.)
- **S5. Special Education:**
 - Approve the out of district summer 2019 program placements for the following :

<u>Students</u>	<u>Placement</u>
2 Elementary	Education Academy
1 Elementary	The Rugby School
1 Southern Regional Middle School	Hawkswood School
 - The elimination of the 3rd grade pull-out replacement room at the Waretown Elementary School and the establishment of a 3rd grade pull-out replacement room in the Frederic A. Priff School.

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- **S6. Comprehensive Equity Plan:**
 - To authorize the submission of the Proposed Comprehensive Equity Plan.
- **S7. HIB Investigations:**
 - The affirmation of the administrative decision on HIB Investigation #2019-F9.

Motion by _____ Seconded by _____

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Mr. Denning, Jr. _____

Personnel/Instruction:

Motion to approve the following, on recommendation of the Superintendent:

- **P1. Business Administrator/Board Secretary:**
 - George Gahles as a part-time Business Administrator/Board Secretary for the period from July 1, 2019 to June 30, 2020 at a salary of \$64,250.00.
 - *Contract has been approved by the Executive County Superintendent of Schools.
- **P2. Employment:**
 - Lynn DeNofa as transportation liaison for the 2019-2020 school year at a salary of \$4000.00.
 - Carol Widmer as substitute caller for the 2019-2020 school year at a salary of \$4500.00.
 - Carolyn Nagle as a Basic Skills Teacher for the 2019-2020 school year. Salary based on Step A of the current W.E.A. contract guide at \$52,227(see attached resume).
 - Chelsi Earlin as a Basic Skills Teacher for the 2019-2020 school year. Salary based on Step A of the current W.E.A. contract guide at \$52,227 (see attached resume).
- **P3. Resignation:** (see attached)
 - To accept, with regret, the resignation of Christina Dato, Lunch/Recess Assistant, effective May 1, 2019.
- **P4. Extended School Year Program:**
 - The following Extended School Year Staff for the 2019 Program at the current contracted rate:
 - Preschool Disabled Program**
 - Janice Cusmano/Wendy Thompson – Special Ed. Teacher
 - Natalie Nasatka – Instructional Assistant/Bus Aide
 - Patrice Arneth – Instructional Assistant/Bus Aide
 - Special Education Teachers**
 - Teresa Kurywczak; Sandra Liguori; Donna Bridger; Christina Asaro; Holly Haman
 - Summer Enrichment Teachers**
 - Alexandra Wyckoff; Megan Coppola; Elizabeth McKnight; Erin Weinberg; Kellie Gibson
 - School Nurse**
 - Ruthann Milne; Colleen Nauta
 - Speech Therapists**
 - Gina LaHaye
 - Occupational Therapist**
 - Suzanne Stanley
 - Physical Therapist**
 - Doris Gonzalez

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Instructional Assistants/Bus Aides

Fran Rutan; Madeline Lyon; Lisa Adams; Teresa Macchia; Sara Carpini; Melanie Hrico; Sarah Brady

Substitute Teachers

Royce Bernabe; Nikki Nolan

Substitute Instructional Assistants/Bus Aides

Royce Bernabe

Substitute Nurse at \$30.00/hour

Marie Marucci

- **P5. Curriculum:**
 - The following staff members as District Curriculum Writers at the current contracted rate: Elizabeth McKnight; Kellie Gibson; Kelly Hoffman; Melanie Hrico; Erin Weinberg; Megan Coppola; Sandra Liguori; Alexandra Wyckoff; Kala Paczkowski; Christina Asaro; Laura Edson; Chelsey Odgers; Jenna Risdén.
- **P6. Summer Employment:**
 - The media assistants (Maria MacFarlane in WES & Marie Leaming in Priff) for 10 hours each in Summer, 2019 to prepare the libraries for the opening of school at the current contracted rate.
 - The counselors (Lauren Eberenz in WES & Anita Crowley in Priff) for 25 hours each in Summer, 2019 to work on HIB/I&RS at the current contracted rate.
 - The Child Study Team (Bonnie Nelson, Kristy Curtin, & Joseph Hagan) for 20 days each in Summer, 2019 at the current contracted rate.
 - Alexandra Wyckoff to administer and score the Kindergarten Readiness Tests in the Summer, 2019. Hours to be determined at a salary of \$44.00/hour as per the current W.E.A. Contract Guide.

- **P7. Summer Adventure Program (Latchkey):**

- The following Summer Adventure Staff for the 2019 Program:

Christopher Roth	Director	\$800.00/month stipend	
Linda Ziegenfuss	Director Designee	\$400.00 month stipend	
Christopher Roth	Teacher	\$ 19.00/hr.	
Lisa Dreher	Teacher/Group Teacher	\$ 19.00/hr.	
Beth Morici	Teacher/Group Teacher	\$ 19.00/hr.	
Kala Paczkowski	Teacher/Group Teacher	\$ 19.00/hr.	
Amanda Kochinski	Teacher	\$ 19.00/hr.	
Matthew Marucci	Teacher	\$ 19.00/hr.	
Vanessa Casella*	Teacher	\$ 19.00/hr.	*pending certificate
Gina LaHaye	Substitute Teacher	\$ 19.00/hr.	
Nikki Nolan	Substitute Teacher	\$ 19.00/hr.	
Kelly Lange	Substitute Teacher	\$ 19.00/hr.	
Karen Olkowski	Substitute Teacher	\$ 19.00/hr.	
Bonnie Worthy	Substitute Teacher	\$ 19.00/hr.	
Nicolas Reyes	Substitute Teacher	\$ 19.00/hr.	
Linda Ziegenfuss	Aide	\$ 13.00/hr.	
Denise Torrell	Aide	\$ 13.00/hr.	
Linda Brummer	Aide	\$ 13.00/hr.	

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Colleen Nauta	Nurse (as needed)	\$ 30.00/hr.
Jessica Rinck	Substitute Aide	\$ 13.00/hr.
Ewa DeGange	Substitute Aide	\$ 13.00/hr.
Kelley Wolek	Substitute Aide	\$ 13.00/hr.
Melissa Casella	Playground Aide	\$ 10.00/hr.
Thomas Olkowski	Playground Aide	\$ 10.00/hr.
Amanda Floystad	Playground Aide	\$ 10.00/hr.
Abigail Gorzelnik	Substitute Playground Aide	-0-
Patrick Marucci	Substitute Playground Aide	-0-
Amy Cartnick-Clancy	Substitute Playground Aide	-0-
Megan Lange	Substitute Playground Aide	-0-
Amanda Lange	Substitute Playground Aide	-0-
TBD (through So. Reg.)	Bus Driver	\$ 19.00/hr.

Employment depends upon enrollment

- **P8. Family Leave** (see attached):
 - Family Leave to Kristy Curtin effective approximately September 3, 2018 through November 30, 2018.
- **P9. Substitutes:**
 - Teacher substitute for the 2018-2019 school year at the established rate - Vanessa Casella*.
- **P10. Student Field Experience:**
 - Mekenzie Moffitt*, West Virginia University Occupational Therapy Program candidate, with Mrs. Stanley, Occupational Therapist, for 16 - 20 hours of volunteer field experience.
 - Julianna Simunek*, West Virginia University Speech Therapist Program candidate, with Mrs. LaHaye, Speech Specialist, for 16 - 20 hours of volunteer field experience.

*pending completion of paperwork

Motion by _____ Seconded by _____

Roll Call: Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Mr. Denning, Jr. _____

FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Gretchen Short*	Celebration of the Arts	05/15/2019	-0-
Karen Olkowski	Techstock 2019	07/31/2019	2 ETTC Hours

*Substitute needed

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Open Public Forum:

To Open Public forum Motion by _____, Seconded by _____

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Mr. Denning, Jr. _____

Close Public Forum

To Close Public Forum Motion by _____, Seconded by _____

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Mr. Denning, Jr. _____

Board Comments:

Executive Session

Motion to move into Executive Session at _____ pm

The Board will be in Executive Session for approximately _____ minutes and the Board _____ does or _____ does not anticipate action upon return to the public session.

Motion by _____, Seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- Student Matters -
- Personnel –
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other: _____

Roll Call:

Mr. Eberenz _____ Mr. Tart _____ Mrs. Zuzic _____ Mrs. McDowell _____ Mr. Denning, Jr. _____

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Return to Public Forum:

Motion by _____, Seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

VOTE: YES _____ NO _____ ABSTAIN _____

Announcement

The next Board of Education meeting will be the Board of Education Regular Board Meeting and is scheduled for Monday, July 8, 2019 at 6:15 pm.

Adjourn

Motion by _____, Seconded by _____, to adjourn at _____ pm.

Ayes _____ Nays _____

Limit two (2) minutes (Board Policy #0167)

**OCEAN TOWNSHIP BOARD OF EDUCATION
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#2 Executive Session (when necessary)

Motion by _____ Seconded by _____ WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

Topics:

Return to Public Forum:

Motion by _____ Seconded by _____ BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at _____ pm.

VOTE: YES _____ NO _____ ABSTAIN _____