

**OCEAN TOWNSHIP BOARD OF EDUCATION  
WARETOWN, NEW JERSEY  
REGULAR MEETING MINUTES  
AUGUST 16, 2017**

Mrs. Stride, President of the Ocean Township Board of Education, called the meeting to order at 6:40 pm in the Media Center, at the Frederic A. Priff School.

**Those present-** Annette Stride, Board President  
Shawn Denning, Jr., Board Vice President  
Robert Lange, Jr., Member  
Evelyn McDowell, Member  
Kelly Zuzic, Member  
Steven Terhune, Business Administrator/Board Secretary  
Christopher Lommerin, Superintendent  
Allan Dzwilewski, Board Attorney

**Pledge to the Flag**

**Open Public Meetings Act:**

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and faxed on July 6, 2017 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

**Executive Session**

Motion by Mr Lange, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, to enter into executive session for the purpose of negotiations and student matters. Action may or may not be taken upon return to regular session.

The motion carried by unanimous vote. The Board went into Executive Session at 6:42 pm.

**Return to Public Forum:**

Motion by Mr. Denning, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at 7:30 pm.

The motion carried by unanimous vote.

The following topics were discussed in Executive Session:

- Student Matters–*Student Enrollment*
- Negotiations - *Superintendent*

**Open Public Forum: Agenda Items Only** There was no public comment.

**Educational and Community Highlights:** There were no Educational Highlights.

**Committee Reports:** There were no committee reports

**Correspondence:** There was no correspondence

**Minutes:**

Motion by Mr. Denning, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to accept the minutes of the following Board of Education Meetings:

- Regular Meeting for July 3, 2017

**OCEAN TOWNSHIP BOARD OF EDUCATION  
WARETOWN, NEW JERSEY  
REGULAR MEETING MINUTES  
AUGUST 16, 2017**

- Special Meeting for July 25, 2017

The motion carried unanimously by roll call vote.

**FINANCIAL**

Motion by Mr. Denning, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the following –

- Warrants for Payment** – July/August
- Budget Transfers** – June
- Certification of the Budget Report** – June
- Secretary’s Report**- June
- Treasurer’s Report** – June
- Tax Levy Receivable Report** – July

The motion carried unanimously by roll call vote.

Motion by Mr. Denning, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to authorize the Business Administrator to sign the agreement for services with the NJ Commission of the Blind and Visually Impaired for the 2017-2018 school year. Charges will only accrue if services are utilized by students of the district.

The motion carried unanimously by roll call vote.

Motion by Mr. Denning, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to accept the following additional State Aid for the 2016-2017 school year to be paid in Summer 2017:

- Extraordinary Aid - \$182,466
- Non Public Transportation - \$174

The motion carried unanimously by roll call vote.

Motion by Mr. Denning, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the following lunch prices for the 2017-2018 school year:

- Student Lunch - \$2.85 (change required by Department of Agriculture Regulations)
- Adult Lunch - \$4.00 (no change from 2016-2017)
- Ala Carte pricing and items on Attachment

The motion carried unanimously by roll call vote.

**OPERATIONS**

Motion by Mrs. Zuzic, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Report of the Superintendent. Dr. Lommerin reported on the extended school year programs, district curriculum committee, introduced Holly Stoltz as a new staff member, parent portal changes, security drill, HIB report, substitute orientation, staff in-service and the new foodservice management company.

The motion carried unanimously by roll call vote.

**OCEAN TOWNSHIP BOARD OF EDUCATION  
WARETOWN, NEW JERSEY  
REGULAR MEETING MINUTES  
AUGUST 16, 2017**

Motion by Mrs. Zuzic, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Staff Reports:

- Principal's Report (2)
- Special Education Report
- Latchkey Report
- Facilities Manager Report
- Transportation Liaison's Report
- Staff Attendance Report

The motion carried unanimously by roll call vote.

Motion by Mrs. Zuzic, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Building Use:

- Ocean Township PTA School Activities Sept. 2017 – June 2018 (see attachment)
- Township of Ocean Recreation Priff Gym-Fridays, 9/8/17-2/23/18; 5:30-9:00 – Dance/Movie Nights
- Township of Ocean Recreation Priff Library-Tuesdays, 9/12/17-2/27/18; 4:00-5:00 – Yoga
- Ocean Elite Basketball WES Gym-Mon., Wed. & Fri., 9/25/17-2/28/18; 5:15-9:00
- Stafford Boys Lacrosse Priff Gym-Mon., Tues., Wed. & Thurs., 9/25/17-2/28/18; 5:15-9:00
- WES Gym-Tues. & Thurs., 11/7/17-3/30/18; 5:00-8:45

The motion carried unanimously by roll call vote.

Motion by Mrs. Zuzic, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the transportation route schedules for the 2017-2018 school year.

The motion carried unanimously by roll call vote.

Motion by Mrs. Zuzic, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Nursing Plans:

- School Health Nursing Services Plan
- Procedures Personnel Standing Orders

The motion carried unanimously by roll call vote.

Motion by Mrs. Zuzic, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Special Education:

- The following out of district program placements for the 2017-2018 school year:

<u>Students</u>	<u>Placement</u>
1 Elementary (4 <sup>th</sup> )	Hawkswood School
2 Elementary (2 <sup>nd</sup> & 4 <sup>th</sup> )	Education Academy
1 Elementary (5 <sup>th</sup> )	The Shore Center
1 Elementary (PSD)	Voorhees Pediatric
1 Southern Regional (10 <sup>th</sup> )	Ocean Academy
1 Southern Regional (7 <sup>th</sup> )	Hawkswood School
1 Southern Regional (12 <sup>th</sup> )	East Mountain School

The motion carried unanimously by roll call vote.

**OCEAN TOWNSHIP BOARD OF EDUCATION  
WARETOWN, NEW JERSEY  
REGULAR MEETING MINUTES  
AUGUST 16, 2017**

Motion by Mrs. Zuzic, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Professional Development:

- Staff Member: Ariane Phillips  
Workshop: Legal One Affirmative Action Officer Bundle  
Destination: Monroe Township  
Date: August 22-24, 2017  
Estimated Cost of Workshop: \$450.00  
Estimated Total Mileage/Tolls: \$90.21/\$9.00  
Purpose: To train administrators in how to handle sensitive workplace investigations, such as harassment and discrimination.

The motion carried unanimously by roll call vote.

Motion by Mrs. Zuzic, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Disposal of Obsolete Equipment/Textbooks.

The motion carried unanimously by roll call vote.

Motion by Mrs. Zuzic, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Teaching Certificate Stipend:

- Beth Morici (instructional assistant) to receive a stipend of \$1,100.00 for possessing an elementary teaching certificate for the 2017-2018 school year.

The motion carried unanimously by roll call vote.

**Policy/Regulation:**

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent:

- **New/Revised Policies & Regulations: Second Reading**
  - #1240 Evaluation of Superintendent – Policy & Regulation
  - #5111 Eligibility of Resident/Nonresident Pupils – Policy
  - #5516 Use of Electronic Communication and Recording Devices (ECRD) – Policy

The motion carried unanimously by roll call vote.

**Personnel/Instruction:**

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, employment:

- Holly Stoltz as a preschool special education teacher for the 2017-2018 school year. Salary based on Step A of the W.E.A. Contract Guide at \$51,500.
- Beth Morici as an instructional assistant for the 2017-2018 school year. Salary based on Step 3 of the current WEA Contract Guide at \$21,490.00.

**OCEAN TOWNSHIP BOARD OF EDUCATION  
WARETOWN, NEW JERSEY  
REGULAR MEETING MINUTES  
AUGUST 16, 2017**

- Lisa Adams as a .5 hour/day transportation aide for the 2017-2018 school year. Salary based on the W.E.A. Contract Guide at \$1350.00.
- Madeline Lyon as a 1 hour/day transportation aide for the 2017-2018 school year. Salary based on the W.E.A. Contract Guide at \$2700.00.
- Natalie Nasatka as a 2 hour/day transportation aide for the 2017-2018 school year. Salary based on the W.E.A. Contract Guide at \$5400.00.
- Denise Torrell as a 1 hour/day transportation aide for the 2017-2018 school year. Salary based on the W.E.A. Contract Guide at \$2700.00.

The motion carried unanimously by roll call vote.

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Extended School Year Program:

- The following Extended School Year Staff for the 2017 Program at the current contracted rate:  
**Substitute Teacher/Instructional Assistant**  
Anita Crowley

The motion carried unanimously by roll call vote.

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Student Teacher:

- Kristen Zafonte, Stockton University teacher candidate, in Mrs. Sneddon's sixth grade classroom from September 1, 2017 – December 16, 2017.

The motion carried unanimously by roll call vote.

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Medical Leave:

- Linda Strumeier, instructional assistant, from September 1, 2017 – September 15, 2017.

The motion carried unanimously by roll call vote.

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Curriculum:

The Ocean County Curricula, which were designed to specifically align with the most recent State Board adopted version of the NJCCCS and CCSS in the following content areas:

- English Language Arts: NJSLS (2016)
- Math: NJSLS (2016)
- Science: K-5 NJSLS (2014)
- Science: 6 NJSLS (2014)
- Social Studies: NJSLS (2014)
- Visual and Performing Arts: NJSLS (2014)
- Technology: NJSLS (2014)
- 21<sup>st</sup> Century Life and Careers: NJSLS (2014)
- Comprehensive Health and Phys. Ed.: NJSLS (2014)
- World Language: NJSLS (2014)

The motion carried unanimously by roll call vote.

**OCEAN TOWNSHIP BOARD OF EDUCATION  
 WARETOWN, NEW JERSEY  
 REGULAR MEETING MINUTES  
 AUGUST 16, 2017**

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Substitutes:

- Teacher substitutes for the 2017-2018 school year at the established rate – Alena Bareiszis-Lynskey, Sarah Brady, David Bye, Stephanie Cardosa, Nicole Carmen, Jennifer Carter, Donna Condello, Monica DeCicco, Rosemary Eagles, Alicia Goldner, Michelle Himmelreich, Kelly Lange, Jennifer LaVeglio, Gregory Levine, Nicole Macchia, Diane Maloney, Danielle McCullough, Donna Mezzo, Laura Pallotta, Angelina Raffo, Jessica Roth, Jack Ruch, MaryAnn Sadecki, Jennifer Skiendzielewski, Melissa Street, Michele Thompson.
- Instructional Assistant substitutes for the 2017-2018 school year at the established rate – Lisa Adams, Evelyn Blackwell, Jacqueline Bonnell, Linda Brummer, Sara Carpin, Michele Clineman, Christina Dato, Colleen Fitzgerald, Sandra Foley, Sherry Fortner, Sherry Giuliano, Cassie Glascock, Alicia Goldner, Michele Himmelreich, Sandra Keefe, Grace Kurywczak, Jennifer LaVeglio, Nicole Macchia, Danielle McCullough, Evelyn Morrissey, Jennifer Nanartowicz, Natalie Nastaka, Laura Pallotta, Charlee Pierce, Angelina Raffo, Joan Rotonde, Joann Strecko, Miles Tarricone, Steven Tarricone, Melissa Widmer, Kelley Wolek.
- Cafeteria substitutes for the 2017-2018 school year at the established rate – Evelyn Blackwell, Jacqueline Bonnell, Michele Clineman, Christina Dato, Monica DeCicco, Sandra Foley, Sherry Giuliano, Sandra Keefe, Evelyn Morrissey, Jennifer Nanartowicz, Elaine Peterson, Angelina Raffo, Carol Ridgeway, Joan Rotonde, Miles Tarricone, Steven Tarricone.
- Custodial substitutes for the 2017-2018 school year at the established rate – Steve Bednarek, Daniel Blackwell, Donna Chowanec, Robert DeMarco, Kelly Gino, Samuel Pizarro, John Thompson, David White.
- Nurse substitutes for the 2017-2018 school year at the established rate – Patricia Allen, Joann Cort, Joan Latacz, Marie Marucci.

The motion carried unanimously by roll call vote.

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Extended Day Program (Latchkey):

- The Waretown Extended Day Program (see attached flyer) and employment of the following persons for the 2017-2018 school year. Rates to be funded by Extended Day Program tuition:
 

Christopher Roth	Director	\$800.00/month stipend
Christopher Roth	Teacher	\$ 19.00/hr.
Martha Groh	Teacher	\$ 19.00/hr.
Karen Olkowski	Teacher	\$ 19.00/hr.
Terry Kurywczak	Teacher	\$ 19.00/hr.
Beth Morici	Teacher	\$ 19.00/hr.
Elizabeth McKnight	Teacher	\$ 19.00/hr.
Donna Bridger	Teacher	\$ 19.00/hr.
Kellie Larsen	Teacher	\$ 19.00/hr.
Amanda Kochinski	Substitute Teacher	\$ 19.00/hr.
Kristy Curtin	Substitute Teacher	\$ 19.00/hr.
Kala Paczkowski	Substitute Teacher	\$ 19.00/hr.
Linda Ziegenfuss	Aide	\$ 13.00/hr.
Denise Torrell	Aide	\$ 13.00/hr.
Linda Brummer	Aide	\$ 13.00/hr.

**OCEAN TOWNSHIP BOARD OF EDUCATION  
 WARETOWN, NEW JERSEY  
 REGULAR MEETING MINUTES  
 AUGUST 16, 2017**

Sherry Fortner	Aide	\$ 13.00/hr.
Natalie Nasatka	Substitute Aide	\$ 13.00/hr.
Amy Cartnick-Clancy	Substitute Aide	\$ 13.00/hr.
Colleen Nauta	Nurse(as needed for paperwork)	\$ 30.00/hr.

The motion carried unanimously by roll call vote.

**FYI ~ Additional Staff Attending Workshops**

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Ariane Phillips; Sarah Reinhold	FY2018 ESEA Sub-grant Application Work Session	8/10/2017	-0-
Ariane Phillips	CSI Roundtable	9/19, 10/17, 11/21, 12/19/17, 1/16, 2/13, 3/13, 4/17, 5/15, 6/12/18	-0-
Chris Lommerin	Superintendent Roundtable	8/29, 9/26, 11/14, 12/12/17, 1/23 2/20, 3/20, 4/24, 6/5/18	-0-

**Open Public Forum:** There was no public comment.

**Board Comments:** The Board of Education reminded members and the public about the back to school nights scheduled for September.

**Executive Session II**

Motion by Mr Denning, seconded by Mr. Lange. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, to enter into executive session for the purpose of negotiations. Action will not be taken upon return to regular session. The Board anticipates being in Executive Session for approximately 30 minutes.

The motion carried by unanimous vote. The Board went into Executive Session at 7:37 pm.

**Return to Public Forum:**

Motion by Mr. Lange, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at 7:56 pm.

The motion carried by unanimous vote.

The following topics was discussed in Executive Session:

- Negotiations - WAA

**OCEAN TOWNSHIP BOARD OF EDUCATION  
WARETOWN, NEW JERSEY  
REGULAR MEETING MINUTES  
AUGUST 16, 2017**

**Announcement**

The next Board of Education meeting will be the Board of Education Regular Board Meeting and is scheduled for Monday, September 11, 2017 at 7:30 pm.

**Adjourn**

Motion by Mr. Lange, seconded by Mrs. McDowell, to adjourn at 7:57 pm.  
The motion carried by unanimous vote.

Respectfully submitted,

*Steven Terhune*

Business Administrator/  
Board Secretary