

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
REGULAR MEETING MINUTES
JULY 3, 2017**

Mrs. Stride, President of the Ocean Township Board of Education, called the meeting to order at 10:05 am in the Media Center, at the Frederic A. Priff School.

Those present- Annette Stride, Board President
Shawn Denning, Jr., Board Vice President
Robert Lange, Jr., Member
Evelyn McDowell, Member
Kelly Zuzic, Member
Steven Terhune, Business Administrator/Board Secretary
Christopher Lommerin, Superintendent
Allan Dzwilewski, Board Attorney

Pledge to the Flag

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and faxed on June 13, 2017 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Executive Session

Motion by Mrs McDowell, seconded by Mr. Lange. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, to enter into executive session for the purpose of negotiations and personnel. Action may or may not be taken upon return to regular session.

The motion carried by unanimous vote. The Board went into Executive Session at 10:08 am.

Return to Public Forum:

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at 10:54 am.

The motion carried by unanimous vote.

The following topics were discussed in Executive Session:

- Personnel –*Superintendent Evaluation*
- Negotiations - *Superintendent*

Open Public Forum: Agenda Items Only There was no public comment.

Educational and Community Highlights: Summer School begins July 10th.

Committee Reports: Mrs. Zuzic provided a report on Southern Regional including graduation, scholarship night and various student achievements.

Mrs. Stride highlighted the National Night Out scheduled for August 1st.

Correspondence: There was no correspondence.

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Minutes:

Motion by Mr. Denning, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to accept the minutes of the following Board of Education Meetings:

- Regular Meeting for June 5, 2017

The motion carried unanimously by roll call vote.

FINANCIAL

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the following –

- Warrants for Payment – June**
- Budget Transfers – May**
- Certification of the Budget Report – May**
- Secretary’s Report- May**
- Treasurer’s Report – May**
- Tax Levy Receivable Report – June**

The motion carried unanimously by roll call vote.

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve an Electrical & HVAC Maintenance Contract renewal with Nardini Bros. South, Inc. for the 2017-2018 school year amount of \$22,000. (no increase)

The motion carried unanimously by roll call vote.

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the updated Ocean Township School District Purchasing Manual for the 2017-2018 school year.

The motion carried unanimously by roll call vote.

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION that it hereby ratifies the renewal of the following insurance package for the 2017-2018 school year:

Type of Coverage	Actual 2017- 2018 Premiums
School Board Legal Liability (NJSIG)	16,239
Errors & Omissions' - Coverage B included above	0
Student Accident Insurance (McCloskey)	3,128
Bonds	700
	19,711
NJSIG Multi Peril Package Policy	54,252
Property (NJSIG)	0
Mold (AIG)	0
Boiler & Machinery (NJSIG)	0
EDP (NJSIG)	0

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Crime (NJSIG)	0
General Liability (NJSIG)	0
CAP Supplemental Liability (Fireman's Fund)	2,187
Flood Coverage	0
Auto (NJSBAIG)	0
	58,850
Workers Compensation Coverage (NJSIG)	82,584
Supplemental Indemnity Workers Compensation (NJSIG)	2,391
	78,600
	161,481

The motion carried unanimously by roll call vote.

OPERATIONS

Motion by Mrs. McDowell, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Report of the Superintendent. Dr. Lommerin reported on the parent portal, open position, emergency drills, summer school and school security.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Staff Reports:

- | | |
|---|---|
| <ul style="list-style-type: none"> ○ Principal’s Report Special Education Report Transportation Liaison’s Report Student Attendance Report Nurses Report (2) | <ul style="list-style-type: none"> Facilities Manager Report Staff Attendance Report Counselor’s Report (2) Latchkey Report Cafeteria Manager’s Report |
|---|---|

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Organization Chart for the 2017-2018 school year. (see attached)

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Disposal of obsolete equipment and textbooks. (see attached)

The motion carried unanimously by roll call vote.

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HIB and Violence & Vandalism Report:

Motion by Mr. Denning, seconded by Mr. Lange. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, which will be submitted to the Department of Education:

- **Violence and Vandalism (reporting period of January 1, 2017 – June 30, 2017):**

Frederic A. Priff School
None

Waretown Elementary School
None

- **HIB (reporting period of January 1, 2017 – June 30, 2017):**

Frederic A. Priff School
Reported two incidents

Waretown Elementary School
None

The motion carried unanimously by roll call vote.

Policy/Regulation:

Motion by Mrs. Zuzic, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent:

- **New/Revised Policies & Regulations: Second Reading** (see June packet)
 - #3126 District Mentoring Program – Policy & Regulation
 - #3221 Evaluation Of Teachers – Policy & Regulation
 - #3222 Evaluation of Teaching Staff Members, excluding Teachers & Administrators – Policy & Regulation
 - #3223 Evaluation of Administrators, Excluding Principals, Vice-Principals & Assistant Principals – P & R
 - #3224 Evaluation of Principals, Vice-Principals & Assistant Principals – Policy & Regulation
 - #3240 Professional Development for Teachers and School Leaders – Policy & Regulation
 - #5610 Suspension – Policy & Regulation
 - #5320 Expulsion – Policy
 - #8505 Local Wellness Policy/Nutrient Standards for Meals & Other Foods – Policy
 - #8550 Unpaid Meal Charges/Outstanding Food Service Charges - Policy (amended) – the Board discussed the threshold and established it at \$75
- **New/Revised Policies & Regulations: First Reading** (see attached)
 - #1240 Evaluation of Superintendent – Policy & Regulation
 - #5111 Eligibility of Resident/Nonresident Pupils – Policy
 - #5516 Use of Electronic Communication and Recording Devices (ECRD) – Policy

The motion carried unanimously by roll call vote.

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Personnel/Instruction:

Motion by Mrs. McDowell, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Cafeteria Staff:

- o Revision of the following Cafeteria Staff salaries for the 2017-2018 school year:

<u>EMPLOYEE</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>
Melissa Pezzicola stipend	Ass't Cafeteria Mgr./Cafeteria Worker	\$20,847+1165.00
o Donna Nowak	Cafeteria Worker	\$20,847

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Extended School Year Program staff for the 2017 program at the current contracted rate:

Teacher

Brent Cunningham

Instructional Assistants/Bus Aides

Sean McLellan; Lisa Adams

Substitute Teacher

Madeline Ryan; Megan Samuel

Substitute Nurse

Marie Marucci

Substitute Instructional Assistants/Bus Aides

Kelley Wolek; Royce Bernabe

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Fieldwork Placement for Julie Mannon, Stockton University student, with Mrs. Stanley, occupational therapist, to complete her 50 hours of observation.

The motion carried unanimously by roll call vote.

Open Public Forum: There was no public comment.

Board Comments: There was no Board comment.

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to move the date for the August regular Board meeting from August 14th to Wednesday, August 16th at the same time.

The motion carried unanimously by roll call vote.

Executive Session II

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, to enter into executive session for the purpose of student matters and personnel. No action will be taken upon return to regular session.

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The motion carried by unanimous vote. The Board went into Executive Session at 11:12 am.

Return to Public Forum:

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at 11:24 am.

The motion carried by unanimous vote.

The following topics were discussed in Executive Session:

- Personnel –*Summer Work Requests*
- Student Matters – *HIB Report*

Announcement

The next Board of Education meeting will be the Board of Education Regular Board Meeting and is scheduled for Wednesday, August 16, 2017 at 7:30 pm.

Adjourn

Motion by Mr. Denning, seconded by Mr. Lange, to adjourn at 11:26 am.

The motion carried by unanimous vote.

Respectfully submitted,

Steven Terhune

Business Administrator/
Board Secretary