

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
REGULAR MEETING MINUTES
SEPTEMBER 11, 2017**

Mr. Denning, Vice President of the Ocean Township Board of Education, called the meeting to order at 6:15 pm in the Media Center, at the Frederic A. Priff School.

Those present- Shawn Denning, Jr., Board Vice President
Robert Lange, Jr., Member
Evelyn McDowell, Member
Kelly Zuzic, Member
Steven Terhune, Business Administrator/Board Secretary
Christopher Lommerin, Superintendent
Allan Dzwilewski, Board Attorney
Absent: Annette Stride, Board President

Pledge to the Flag

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and faxed on August 29, 2017 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Executive Session

Motion by Mrs McDowell, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, to enter into executive session for the purpose of negotiations, personnel and attorney/client privilege. Action may or may not be taken upon return to regular session.

The motion carried by unanimous vote. Mrs. Stride was absent. The Board went into Executive Session at 6:17 pm.

Return to Public Forum:

Motion by Mr. Lange, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at 7:02 pm.

The motion carried by unanimous vote.

The following topics were discussed in Executive Session:

- Negotiations – *Superintendent*
- Personnel – *Leave Request*
- Attorney/Client – *Legal opinion re: personnel/student policies*

Work Session Meeting: Dr. Lommerin worked with the Board of Education to develop Board and District Goals for the 2017-2018 school year. The district goals identified were: student achievement; new curriculum implementation – science; educational technology – planning for the future; parent/community education. The Board goals identified were: budget developed within cap; intergovernmental communications; develop community outreach. Goals and action plans will be presented for formal approval at the October meeting.

Motion by Mrs. Zuzic, seconded by Mr. Lange to open the meeting for public comments.

Open Public Forum: Agenda Items Only There were no public comments.

Motion by Mr. Lange, seconded by Mrs. Zuzic to close the meeting for public comments.

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Educational and Community Highlights: Dr. Lommerin presented the students who achieved a perfect score on the NJASK Grade 4 Science Assessment.

Committee Reports: Mrs. Zuzic presented a report on Southern Regional which included updates on the High School roof project and the next meeting date.

Correspondence: There was no correspondence.

Minutes:

Motion by Mrs. McDowell, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to accept the minutes of the following Board of Education Meetings:

- Worksession Meeting for August 16, 2017
- Regular Meeting for August 16, 2017

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

FINANCIAL

Motion by Mrs. McDowell, seconded by Mr. Lange. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the following –

- Warrants for Payment** – August/September
- Budget Transfers** – July
- Certification of the Budget Report** – July
- Secretary’s Report**- July
- Treasurer’s Report** – July
- Tax Levy Receivable Report** – August

The motion carried unanimously by roll call vote. Mrs. Stride was absent

Motion by Mrs. McDowell, seconded by Mr. Lange. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to authorize the Business Administrator to accept the following Federal Grant Funds for the 2017-2018 School Year which were approved or accepted by the NJ Department of Education:

- IDEA Basic - \$198,874
- IDEA Pre-School - \$6,929
- ESEA Title IA - \$150,257 (with reallocation of \$10,000 from Title IV Part A)
- ESEA Title IIA - \$29,469

The motion carried unanimously by roll call vote. Mrs. Stride was absent

Motion by Mrs. McDowell, seconded by Mr. Lange. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to authorize the allocation of the following salaries to be paid from federal grant funds during the 2017-2018 School Year. In addition, the Board of Education authorizes the Building Principals to require the completion of Federal Time and Activity Sheets for these positions in accordance with Federal Regulations:

- Title I - 20-232-100-101-00-000
 - Linda Frizziola - \$12,277
 - Megan Wells - \$6,933
 - Debbie Jansch - \$15,569
 - Donna VanPelt - \$8,897
 - Lisa Dreher - \$54,324
 - Summer & Extended School Day BSI Program - \$10,000
 - Total - \$108,000

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- Title IIA - 20-272-100-101-00-000
 - Melanie Hrico - \$11,000
 - Ashley Soletto - \$11,000
 - Total - \$22,000

- IDEA Pre-School - 20-256-100-106-20-000
 - Frances Rutan - \$5,700

The motion carried unanimously by roll call vote. Mrs. Stride was absent

Motion by Mrs. McDowell, seconded by Mr. Lange. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the attached transportation route contracts with the Southern Regional School District for the 2017-2018 School Year.

ROUTE	2017-2018 Route Costs
PM COMPASS WARE 1	\$11,000
10:30 Preschool (T/H)	\$19,000
10:45 Preschool (B/l)	\$19,000
2:00 PRE 1 (T/H)	\$15,000
2:00 Preschool #2 (T/H)	\$12,000
3:00 WARE 1	\$14,000
3:00 WARE 2	\$14,000
5:15 WARE 1	\$14,000
5:15 WARE 2	\$14,000
7:45 Preschool #1 (B/l)	\$13,000
7:45 Preschool #2 (B/l)	\$13,000
AM COMPASS WARE1	\$11,000
AM VOC P/U WARE 2	\$11,000
AM VOC P/U WARE1	\$11,000
FAP HANDI	\$31,500
FAP1	\$21,750
FAP2	\$21,750
FAP3	\$21,750
FAP4	\$21,750
FAP5	\$21,750
FAP6	\$21,750
H4	\$34,500
W1	\$27,350
W2	\$27,350
W3	\$27,350
W4	\$27,350
W5	\$27,350
W6	\$27,350
W7	\$27,350
W8	\$27,350
W9	\$27,350
WES HANDI	\$26,000

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WES1	\$18,300
WES2	\$18,300
WES3	\$18,300
WES4	\$18,300
WES5	\$18,300
WES6	\$18,300
WES7	\$18,300
WES/FAP 4:15 Late Bus	\$6,000

Summer Routes	
Southern #5	\$4,850
Waretown #1	\$1,617
Waretown #2	\$1,617
Waretown #3	\$1,617
Waretown Handicapped	\$1,872

School Year Total	\$793,750
Summer Total	\$11,573
Grand Total	\$805,321

The motion carried unanimously by roll call vote. Mrs. Stride was absent

Motion by Mrs. McDowell, seconded by Mr. Lange. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the following transportation route contract with the Stafford School District for the 2017-2018 School Year:

- Choice Student (1) - \$500 each

The motion carried unanimously by roll call vote. Mrs. Stride was absent

Motion by Mrs. McDowell, seconded by Mr. Lange. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the budget development calendar for the 2018-2019 school year budget.

The motion carried unanimously by roll call vote. Mrs. Stride was absent

OPERATIONS

Motion by Mrs. McDowell, seconded by Mr. Lange. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Report of the Superintendent. Dr. Lommerin reported emergency drills, school security, HIB and PARCC.

The motion carried unanimously by roll call vote. Mrs. Stride was absent

Motion by Mrs. McDowell, seconded by Mr. Lange. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Staff Reports:

- o Principal's Report (2)
- o Special Education Report
- o Facilities Manager Report
- o Transportation Liaison's Report

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Latchkey Report

Counselor's Report

The motion carried unanimously by roll call vote. Mrs. Stride was absent

Motion by Mrs. McDowell, seconded by Mr. Lange. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the School Self-Assessment – Anti-Bullying Bill of Rights:

- School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act Report. (Score of 77 out of 78)

The motion carried unanimously by roll call vote. Mrs. Stride was absent

Motion by Mrs. McDowell, seconded by Mr. Lange. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the **S4. Professional Development**

- Staff Member: Anita Crowley
Workshop: School Nurses: Section 504 in NJ
Destination: Cherry Hill
Date: October 4, 2017
Estimated Cost of Workshop: \$199.00
Estimated Total Mileage/Tolls: \$29.83
Purpose: This workshop will help gain insight into the regulations, laws and issues that significantly affect our 504 Team.

The motion carried unanimously by roll call vote. Mrs. Stride was absent

Policy/Regulation:

Motion by Mrs. McDowell, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the New/Revised Policies & Regulations: First Reading

- #7100 Long-Range Facilities Planning – Policy & Regulation
- #7101 Educational Adequacy of Capital Projects – Policy & Regulation
- #7102 Site Selection and Acquisition – Policy & Regulation
- #7130 School Closing – Policy
- #7300 Disposition of Property - Policy

The motion carried unanimously by roll call vote. Mrs. Stride was absent

Personnel/Instruction:

Motion by Mr. Lange, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the following Employments:

- Sherry Fortner as a 1 hour/day transportation aide for the 2017-2018 school year. Salary based on the W.E.A. Contract Guide at \$2700.00.
- Colleen Nauta as a substitute nurse for after school clubs and transportation as needed for the 2017-2018 school year at the current contracted rate of \$44.00 per hour.
- Marie Marucci as a substitute nurse for after school clubs and transportation as needed for the 2017-2018 school year at \$30.00 per hour.

The motion carried unanimously by roll call vote. Mrs. Stride was absent

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Motion by Mr. Lange, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the following Resignations:

- o To accept, with regret, the resignation of Ronald Keizer, custodian, effective October 31, 2017.
- o To accept, with regret, the resignation of Kristen Wilkinson, lunch/recess assistant, effective September 1, 2017.

The motion carried unanimously by roll call vote. Mrs. Stride was absent

Motion by Mr. Lange, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the following Medical Leave:

- o Family Medical leave for Linda Ziegenfuss, lunch/recess assistant, from September 5, 2017 – September 22, 2017.

The motion carried unanimously by roll call vote. Mrs. Stride was absent

Motion by Mr. Lange, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the following Leaves of absence:

- o Leave of absence, without pay, for Linda Strumeier, instructional assistant, for the remainder of the 2017-2018 school year beginning October 16, 2017.
- o Leave of absence, without pay, for Charlee Pierce, lunch/recess assistant for the remainder of the 2017-2018 school year beginning September 28, 2017.

The motion carried unanimously by roll call vote. Mrs. Stride was absent

Motion by Mr. Lange, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the following Substitutes:

- o Teacher substitutes for the 2017-2018 school year at the established rate – Ralph Casale*
- o Instructional Assistant substitutes for the 2017-2018 school year at the established rate – Jody Shell-Griffin*
- o Cafeteria substitutes for the 2017-2018 school year at the established rate –
- o Custodial substitutes for the 2017-2018 school year at the established rate – Michael Corliss Sr.

*pending completion of paperwork

The motion carried unanimously by roll call vote. Mrs. Stride was absent

Motion by Mr. Lange, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the following after school club advisors for the following activities/clubs for the 2017-2018 school year at the current hourly rate for teachers of \$44.00 and \$24.00 for support staff:

- | | |
|------------------------------------|--|
| ~ K. Larsen/E. McKnight/L. Eberenz | 1st, 2nd, & 3rd Gr. Homework Clubs |
| ~ L. Eberenz/K. Larsen | Girls Fitness Program (WES) (2nd, 3rd) |
| ~ C. Roth | Young Author's Club (WES) (2 nd) |
| ~ C. Roth | Young Explorer's Club (WES) (2 nd) |
| ~ M. Groh | Fun & Fitness (WES) (1st, 2nd, 3rd) |
| ~ C. Roth/N. Paglia/L. Herbst | Einstein Club (WES) (3rd) |
| ~ C. Odgers | Video Production Club (WES) (3rd) |
| ~ M. Wells | Green Team Club (WES) (1st, 2nd, 3rd) |
| ~ L. Herbst/N. Paglia | Citizenship Club (WES) (3rd) |
| ~ J. Dybas/E. Vereb | Theatre Arts (WES) (2nd, 3rd) |
| ~ S. McLellan | Fundamentals of Lacrosse (Priff) (4th, 5th, 6th) |
| ~ A. Pohlman/M. VanLuvender | Girls Softball (Priff) (4th, 5th, 6th) |
| ~ A. Pohlman/M. VanLuvender | Girls Basketball (Priff) (4th, 5th, 6th) |

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| ~ A. Pohlman/M. VanLuvender | Einstein Club (Priff) (4th) |
| ~ A. Crowley | Rainbows (Priff) (4th, 5th, 6th) |
| ~ A. Crowley | PLUS Club (Priff) (6th) |
| ~ B. Cunningham | STEAM Tank Challenge Club (Priff)(4th, 5th, 6th) |
| ~ R. Connor | Band (Priff) (4th, 5th, 6th) |
| ~ R. Connor | Chorus (Priff) (3rd, 4th, 5th, 6th) |
| ~ G. Kemether | Sign Language Club (Priff) (4th, 5th, 6th) |
| ~ D. Bridger/M. Lyon | Garden Club (Priff) (4th, 5th, 6th) |
| ~ L. Rossino | Floor Hockey Club (Priff) (6th) |
| ~ A. Crowley/R. Connor | Theatre Arts (Priff) (4th, 5th, 6th) |
| ~ K. Schwing | Computer Club (Priff) (4th, 5th, 6th) |
| ~ N. Greenhouse/C. Harper | Yearbook Club (Priff) (6th) |
| ~ C. Stein/M. Hrico | Student Council (Priff) (4th, 5th, 6th) |
| ~ M. Hrico/M. Samuel/K. O'Connell/S. Liguori | 4th Gr. Homework Club (Priff) |
| ~ C. Stein/S. McLellan | 5th Gr. Homework Club (Priff) |
| ~ K. Olkowski/L. Edson/D. Sneddon/D. Woods/
B. Cunningham | 6th Gr. Homework Club (Priff) |
| ~ L. Rossino | Chess Club (Priff) (4th, 5th, 6th) |
| ~ B. Cunningham | Student Detectives (Priff) (4th, 5th, 6th) |

The motion carried unanimously by roll call vote. Mrs. Stride was absent

Motion by Mr. Lange, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the following after school club advisors for the following activities/clubs for the 2017-2018 school year funded by the Ocean Township Municipal Alliance:

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|------------------------|--|
| ~ L. Eberenz | Intergenerational Club (WES) (3rd) |
| ~ M. Groh/T. Kurywczak | Tennis Skills Club (WES) (3rd) |
| ~ M. Groh | Basketball Skills (WES) (1st, 2nd) |
| ~ A. Crowley | Girl Power (Priff) (4th, 5th, 6th) |
| ~ A. Crowley | Intergenerational (Priff) (4th, 5th, 6th) |
| ~ A. Crowley | Design A Game Club (Priff) (4th, 5th, 6th) |

The motion carried unanimously by roll call vote. Mrs. Stride was absent

FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Lauren Eberenz; Kristy Curtin	Understanding Grief	9/22/2017	-0-
Lauren Eberenz	NJSCA Conference	9/29/2017	\$99.00
Brent Cunningham; Ariane Phillips	STEAM Tank Finals Presentation	10/24/2017	-0-
Kristy Curtin	Guide to Legal Tactics Used Against Schools	12/1/2017	\$30.00
Anita Crowley	2017 Annual School Counselor Conference	9/29/2017	\$125.00

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Motion by Mrs. Zuzic, seconded by Mr. Lange to open the meeting to public comment.

Open Public Forum: Ms. Phillips mentioned that the district will be making a STEAM Tank presentation at the NJ School Boards Association Conference in October.

Motion by Mr. Lange, seconded by Mrs. McDowell to close the meeting to public comment.

Board Comments: There were no public comments.

Announcement

The next Board of Education meeting will be the Board of Education Regular Board Meeting and is scheduled for Monday, October 9, 2017 at 7:30 pm.

Adjourn

Motion by Mrs. McDowell, seconded by Mr. Lange, to adjourn at 7:45 pm.

The motion carried by unanimous vote.

Respectfully submitted,

Steven Terhune

Business Administrator/
Board Secretary