

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING MINUTES
NOVEMBER 13, 2017**

Mrs. Stride, President of the Ocean Township Board of Education, called the meeting to order at 6:20 pm in the Media Center, at the Frederic A. Priff School.

Those present- Annette Stride, Board President
Shawn Denning, Jr., Board Vice President
Daniel Eberenz, Member
Evelyn McDowell, Member
Kelly Zuzic, Member
Steven Terhune, Business Administrator/Board Secretary
Christopher Lommerin, Superintendent
Andrew Brown, Board Attorney

Pledge to the Flag

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and faxed on October 12, 2017 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Oath of Office was Administered to Mr. Eberenz by Mr. Terhune prior to the start of the meeting

Executive Session

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, to enter into executive session for the purpose of negotiations and student matters. Action may or may not be taken upon return to regular session.

The motion carried by unanimous vote. The Board went into Executive Session at 6:23 pm.

Return to Public Forum:

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at 7:00 pm.

The motion carried by unanimous vote.

The following topics were discussed in Executive Session:

- Negotiations – *WEA (conflicted members left the meeting)*
- Student Issues – *HIB Report*

Work Session Meeting: The Board discussed this year's NJ Department of Education QSAC Monitoring process and filing. The Board also discussed school based security.

Open Public Forum: Agenda Items Only A member of the public asked why the resolution for Affordable Care Act Coverage was being considered. This resolution is for compliance with the Affordable Care Act for any qualifying employees or substitute employees not covered by one of the district's bargaining agreements.

Educational and Community Highlights: There were no Educational or Community Highlights this month.

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Committee Reports: Mrs. Zuzic provided her report on Southern Regional which included upcoming fundraisers, the Fall Play, athletic team achievements and the football programs participation in a NFL Films production.

Correspondence: Dr. Lommerin read a Thank You from Ocean Township for the district's participation in the Haunted Hayride program.

Minutes:

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to accept the minutes of the following Board of Education Meetings:

- Regular Meeting for October 9, 2017

The motion carried unanimously by roll call vote. Mr. Eberenz abstained.

FINANCIAL

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the following:

- Warrants for Payment** –October/November
- Budget Transfers** – September
- Certification of the Budget Report** – September
- Secretary's Report**- September
- Treasurer's Report** – September
- Tax Levy Receivable Report** – October

The motion carried unanimously by roll call vote.

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to authorize the allocation of the following salaries to be paid from federal grant funds during the 2017-2018 School Year. In addition, the Board of Education authorizes the Building Principals to require the completion of Federal Time and Activity Sheets for these positions in accordance with Federal Regulations:

- IDEA Pre-School - 20-256-100-106-20-000
 - Replace Frances Rutan with Roxanne Lynn - \$5,700

The motion carried unanimously by roll call vote.

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the three-year Comprehensive Maintenance Plan and Form M-1, as required by the NJ Department of Education.

The motion carried unanimously by roll call vote.

Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the existing Horizon HMO 2035 Insurance Plan as the qualifying plan for individuals who qualify for coverage based on the Affordable Care Act regulations for 2018. Coverage level would be employee only with the option to purchase dependent coverage at their cost and their contribution toward employee coverage would be based on Year 4 of Chapter 78 in compliance with the cost limits in the regulations.

The motion carried unanimously by roll call vote.

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Motion by Mr. Denning, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the amendment of the following Federal Grants for the Fiscal Year 2018 to account for carryover funds from Fiscal Year 2017:

- Title I - \$2,941
- Title IIA - \$9,116

The motion carried unanimously by roll call vote.

OPERATIONS

Motion by Mr. Denning, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Report of the Superintendent. Dr. Lommerin reported on emergency drills and Board and District Goals.

The motion carried unanimously by roll call vote.

Motion by Mr. Denning, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Staff Reports:

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|---------------------------------|---------------------------|
| ○ Principal's Report (2) | Facilities Manager Report |
| Special Education Report | Staff Attendance Report |
| Transportation Liaison's Report | Counselor's Report (2) |
| Student Attendance Report | Latchkey Report |
| Nurses Report (2) | |

The motion carried unanimously by roll call vote.

Motion by Mr. Denning, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the submission of the NJQSAC Statement of Assurance and the NJQSAC District Performance Review to the NJ Department of Education.

The motion carried unanimously by roll call vote.

Motion by Mr. Denning, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Building Use:

- | | |
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| ○ Student Council Holiday Variety Show | Priff Gym - December 15, 2017 – 5:00pm – 9:00pm |
| ○ Citizenship Club Blood Drive | WES Gym – January 24, 2017 – 3:00pm – 9:00pm |

The motion carried unanimously by roll call vote.

Motion by Mr. Denning, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Professional Development

- Staff Member: Kristy Curtin
Workshop: CPI 2-day Certification Renewal
Destination: Atlantic City

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Date: January 30 & 31, 2018
Estimated Cost of Workshop: \$879.00
Estimated Total Mileage/Tolls: \$54.56
Purpose: To be re-certified as a CPI Instructor.

- Staff Member: Sandra Liguori*
Workshop: Reducing Recurring Classroom Behavior
Destination: Middletown
Date: November 30, 2017
Estimated Cost of Workshop: \$259.00
Estimated Total Mileage/Tolls: \$35.32
Purpose: To learn more about recurring behavior problems in the classroom.

The motion carried unanimously by roll call vote.

Personnel/Instruction:

Motion by Mrs. McDowell, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to accept, on recommendation of the Superintendent, with regret, the resignation of Linda Frizziola, teacher, effective January 1, 2018.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, employments:

- James Bell as a full time night custodian for the 2017-2018 school year, effective December 1, 2017. Salary based on Step 3 of the W.E.A. Contract Guide prorated at \$21,200.13.
- Madeline Lyon as an after school club assistant/bus aide from October, 2017 through May, 2018 at the current contracted rate of \$23.50 per hour.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Military Leave extension to James Bell, part-time custodian through November 30, 2017.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Denning. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Substitutes:

- Teacher substitutes for the 2017-2018 school year at the established rate – Samantha Bolognese*; Bailey Steinhauer*, Dana Bonner*.
- Custodian substitutes for the 2017-2018 school year at the established rate – Carmine Auletta*; Alfonso Trematerra*; Robert Misak*.

*pending completion of paperwork

The motion carried unanimously by roll call vote.

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FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Colleen Nauta*	Writing Policies & Health Record Maintenance	10/25/17	-0-
Lauren Eberenz	CIACC	10/27, 12/1/17, 1/26, 2/23, 3/23, 4/27 & 5/18/18	-0-
Anita Crowley	DGP&P Reporting Child Abuse & Homeless Youth	10/27 & 12/1/17	-0-
Lisa Dreher*	Ocean County Math League	10/27/17	-0-
Christopher Lommerin/ Ariane Phillips	QSAC Meeting	11/1/17	-0-
Diane Sneddon*/ Elizabeth McKnight*	Promethean Summit	11/2/17	-0-

*Substitute needed

Open Public Forum: A member of the public requested that the district revisit its Food Policy and Forms.

Board Comments: Ms. Phillips provided an update on parent conferences and Wellness Week. The Board inquired about district programs that celebrate patriotism.

Announcement

The next Board of Education meeting will be the Board of Education Regular Board Meeting and is scheduled for Monday, December 11, 2017 at 7:30 pm.

Adjourn

Motion by Mr. Denning, seconded by Mrs. Zuzic, to adjourn at 7:52 pm.
 The motion carried by unanimous vote.

Respectfully submitted,

Steven Terhune

Business Administrator/
 Board Secretary