

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING MINUTES
DECEMBER 11, 2017**

Mr. Denning, Vice President of the Ocean Township Board of Education, called the meeting to order at 6:45 pm in the Media Center, at the Frederic A. Priff School.

Those present- Shawn Denning, Jr., Board Vice President
Daniel Eberenz, Member
Evelyn McDowell, Member
Kelly Zuzic, Member
Steven Terhune, Business Administrator/Board Secretary
Christopher Lommerin, Superintendent
Andrew Brown, Board Attorney
Absent: Annette Stride, Board President

Pledge to the Flag

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and faxed on January 3, 2017 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Executive Session

Motion by Mrs. McDowell, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, to enter into executive session for the purpose of personnel, security and student matters. Action may or may not be taken upon return to regular session.

The motion carried by unanimous vote. Mrs. Stride was absent. The Board went into Executive Session at 6:47 pm.

Return to Public Forum:

Motion by Mrs. Zuzic, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at 7:31 pm.

The motion carried by unanimous vote.

The following topics were discussed in Executive Session:

- Personnel – *Staff Discipline*
- Security – *Memorandum of Agreement*
- Student Issues – *HIB Report*

Motion by Mrs. McDowell, Seconded by Mrs. Zuzic to Open Public Comment.

Open Public Forum: Agenda Items – There was no public comment

Motion by Mrs. McDowell, Seconded by Mrs. Zuzic to Close Public Comment

Educational and Community Highlights: Linda Frizziola was recognized for her career in the district.

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**OCEAN TOWNSHIP SCHOOL DISTRICT
RESOLUTION OF APPRECIATION**

Whereas, Linda Frizziola has served the Ocean Township School District as a teacher for twenty years; and

Whereas, Linda Frizziola has been a positive influence on our community, staff, and most importantly...our students; and

Whereas, Linda Frizziola's compassion, guidance, and willingness to support others have greatly assisted our district in growing and developing for children;

BE IT HEREBY RESOLVED, that the Ocean Township Board of Education recognizes and appreciates the tireless dedication illustrated by Linda Frizziola over the past twenty years; and

BE IT FURTHER RESOLVED, that the Ocean Township Board of Education wishes Linda Frizziola the best of success in her future endeavors.

Committee Reports: Mrs. Zuzic presented her report on Southern Regional School District including the Tri-M Honor Society Induction, Fall Athletic Championships, Holiday Concerts, Fundraisers and the district Scholarship Program.

Correspondence:

Letter from the NJ Department of Education confirming the Board representation at Southern Regional for the 2018 Calendar Year.

Minutes:

Motion by Mrs. McDowell, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to accept the minutes of the following Board of Education Meetings:

- Regular Meeting for November 13, 2017

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

FINANCIAL

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the following:

- Warrants for Payment** – November/December
- Budget Transfers** – October
- Certification of the Budget Report** – October
- Secretary's Report**- October
- Treasurer's Report** – October
- Tax Levy Receivable Report** – November

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

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Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to accept the Comprehensive Annual Financial Report and the Auditor's Management Report for the 2016-2017 fiscal year. These reports were discussed with the auditor at the Worksession Meeting on December 11, 2017. There are no recommendations within this audit.

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

OPERATIONS

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Report of the Superintendent. Dr. Lommerin reported on the Parent Portal, School Safety, teacher evaluation process, 2018-19 School Calendar and HIB.

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Staff Reports:

- Principal's Report (2)
- Special Education Report
- Transportation Liaison's Report
- Student Attendance Report
- Nurses Report (2)
- Facilities Manager Report
- Staff Attendance Report
- Counselor's Report (2)
- Latchkey Report

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials, as required in NJAC 6:29-10-1.

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Building Use:

- Township of Ocean Recreation Priff Parking Lots – June 25 & August 16, 2018 – 4:30pm – 10:00pm

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

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Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Transportation/Trips:

- 6th Grade Trip to Great Adventure on June 6, 2018.
- 3rd Grade Trip to Bayshore Park on June 1, 2018.

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Professional Development

- Staff Member: Megan Samuel***
Workshop: Enhancing Students' Success in Math by Developing a Growth Mindset
Destination: Cherry Hill
Date: January 10, 2018
Estimated Cost of Workshop: \$239.00
Estimated Total Mileage/Tolls: \$27.41
Purpose: To learn practical strategies to enhance students' achievement in math, engage interest, effective techniques to accelerate math learning, and develop appropriate learning sequences to enhance math instruction.
- Staff Member: Karen Schwing*
Workshop: NJASA Techspo 2018 Technology Conference
Destination: Atlantic City
Date: January 25 & 26, 2018
Estimated Cost of Workshop: \$425.00
Estimated Total Mileage/Tolls: \$33.20
Purpose: Attend conference workshops to learn the latest tools and best resources available in education and to meet and network with colleagues.
- Staff Member: Bonnie Nelson
Workshop: Strengthening Special Needs Students' Executive Functioning
Destination: Middletown
Date: February 6, 2018
Estimated Cost of Workshop: \$259.00
Estimated Total Mileage/Tolls: \$31.00
Purpose: To learn practical strategies to address executive function weaknesses that prevent students from finding success in school.
- Staff Member: Camille Duffy*
Workshop: Guided Math**
Destination: Freehold
Date: February 7, 2018
Estimated Cost of Workshop: \$259.00
Estimated Total Mileage/Tolls: \$11.78
Purpose: It will provide strategies to more effectively plan, implement, manage, and differentiate guided math to groups in the classroom.

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*Substitute needed

**Workshop funded by grant money

***Grant funds for registration only, substitute not funded by grant

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Special Education:

Motion by Mrs. McDowell, seconded by Mr. Eberenz. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the increased rate from \$600.00 to \$660.00 for neurological evaluations performed at CNNH by Dr. Ronald Barabas, M.D. for Child Study Team and Intervention and Referral Service purposes.

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Personnel/Instruction:

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Employments:

- o Carmine Auletta as a part-time night custodian (20 hrs./week) for the 2017-2018 school year, effective December 1, 2017. Salary based on Step 1 of the current W.E.A. Contract Guide prorated at \$10,293.85 (prorated base salary is \$9,829.19 plus night shift differential of \$464.66.)
- o Alexandra Wyckoff as an elementary reading intervention teacher for the 2017-2018 school year beginning January 1, 2018. Salary based on Step A of the W.E.A. Contract Guide at \$51,500.00; prorated at \$30,900.00. (resume available at meeting)
- o Louis Rossino as an after school club bus assistant from December, 2017 through May, 2018 at the current contracted rate.

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Joseph Hagan as the District School Safety Specialist.

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Family Leave:

- o Family Leave to Mary VanLuvender effective approximately April 9, 2018 through June 28, 2018.

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Substitutes:

- o Teacher substitutes for the 2017-2018 school year at the established rate – Debra McVetty*; Kristen Zafonte*; Nicole Beyer.
- o Instructional Assistant substitutes for the 2017-2018 school year at the established rate – Debra McVetty; Jeanette Neuert.
- o Custodian substitutes for the 2017-2018 school year at the established rate – Tony Vetrano*; Amanda Slockbower; Paul Benitz*.
- o Nurse substitute for the 2017-2018 school year at the established rate – Susan Kish*.

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*pending completion of paperwork

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the placement of Employee #4095 on administrative leave from December 4, 2017 pending a re-entry meeting with the Superintendent.

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Joseph Hagan	Anxiety in the Classroom	11/30/17	\$119.99
Sue McDowell	NJSBA Preparing for the Bargaining Table	12/02/17	\$149.00
L. Edson*, D. Woods*, M. Nalla*, S. Kelly, K. Olkowski*, B. Nelson	SRMS Articulation Meeting	01/11/18	- 0 -
Sue McDowell	NJSBA Bargaining at the Table	01/20/18	\$149.00
Jeffrey von Schmidt	Pesticide Recertification Course	01/17 & 03/21/2018	\$40.00
Ruthann Milne*	NJDOE 2018 Statewide Preschool Nurse's Meeting	02/07/18	- 0 -
Jeffrey von Schmidt	Indoor Air Quality	03/02/18	- 0 -
Jeffrey von Schmidt	NJSBGA Expo	03/12, 13, 14/2018	- 0 -
Jeffrey von Schmidt	NJSBGA Meetings	12/20/17; 1/10, 2/14, 3/14, 4/11, 5/9, 6/13/18	- 0 -

*Substitute needed

Motion by Mrs. McDowell, Seconded by Mrs. Zuzic to open public comment.

Open Public Forum: A member of the public requested an update on the status of the Classroom Food Policy. Dr. Lommerin and the Board of Education discussed the possibility of forming a committee with parental involvement in the Spring so that changes, if any, can be made during the summer.

Motion by Mr. Eberenz, Seconded by Mrs. Zuzic to close public comment.

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Board Comments: Dr. Lommerin discussed the tentative 2018-2019 School Year Calendar.

Announcement

The next Board of Education meeting will be the Board of Education Regular Board Meeting and is scheduled for Monday, January 8, 2018 at 7:30 pm.

Adjourn

Motion by Mr. Eberenz, seconded by Mrs. McDowell, to adjourn at 7:50 pm.
The motion carried by unanimous vote.

Respectfully submitted,

Steven Terhune

Business Administrator/
Board Secretary