

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING MINUTES
JANUARY 8, 2018**

Mr. Denning, President of the Ocean Township Board of Education, called the meeting to order at 6:45 pm in the Media Center, at the Frederic A. Priff School.

Those present- Shawn Denning, Jr., Board President
Evelyn McDowell, Board Vice President
Daniel Eberenz, Member
Kelly Zuzic, Member
Steven Terhune, Business Administrator/Board Secretary
Christopher Lommerin, Superintendent
Andrew Brown, Board Attorney
Absent: Annette Stride, Member

Pledge to the Flag

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and faxed on January 3, 2017 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Executive Session

Motion by Mrs. McDowell. Seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, to enter into executive session for the purpose of personnel, litigation, student matters and matters of attorney/client privilege. Action may or may not be taken upon return to regular session.

The motion carried by unanimous vote. Mrs. Stride was absent. The Board went into Executive Session at 6:50 pm.

Return to Public Forum:

Motion by Mrs. Zuzic, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at 7:08 pm.

The motion carried by unanimous vote.

The following topics were discussed in Executive Session:

- Personnel – *Staff Discipline, Board Member Vacancy Interviews*
- Attorney/Client Privilege – *Student Agreement and OPMA Notice Requirements*
- Student Issues – *HIB Report*

The Board recessed until 7:33 pm

Motion by Mrs. Zuzic, seconded by Mrs. McDowell to Open Public Forum

Open Public Forum: Agenda Items Only No member of the public wished to address the Board

Motion by Mrs. Zuzic, seconded by Mrs. McDowell to Close Public Forum

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Educational and Community Highlights: Dr. Lommerin read the following to the public:

**OCEAN TOWNSHIP SCHOOL DISTRICT
RESOLUTION OF APPRECIATION**

*Whereas, Annette Stride has served the Ocean Township School District on the Board of Education for eight plus years;
and*

*Whereas, Annette Stride has been a positive influence on our community, staff, and most importantly...our students;
and*

*Whereas, Annette Stride's compassion, guidance, and willingness to support others have greatly assisted our district in
growing and developing for children;*

*BE IT HEREBY RESOLVED, that the Ocean Township Board of Education recognizes and appreciates the tireless
dedication illustrated by Annette Stride over the past eight plus years; and*

*BE IT FURTHER RESOLVED, that the Ocean Township Board of Education wishes Annette Stride the best of success in
her future endeavors.*

Committee Reports: Mrs. Zuzic presented her report on Southern Regional which included the calendar changes due to recent weather closings, scholarship applications, the holiday food drive and the spring play.

Correspondence: There was no correspondence.

Minutes:

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to accept the minutes of the following Board of Education Meetings:

- Workshop Meeting for December 11, 2017
- Regular Meeting for December 11, 2017

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

FINANCIAL

Motion by Mrs. Zuzic, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the following –

- Warrants for Payment** – December/January
- Budget Transfers** – November
- Certification of the Budget Report** – November
- Secretary's Report**- November
- Treasurer's Report** – November
- Tax Levy Receivable Report** – December

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Motion by Mrs. Zuzic, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to increase the following hourly substitute rates to \$8.60 per hour, effective January 1, 2018, in compliance with N.J.S.A. 34:11-56a et. Seq.: Substitute Secretary, Substitute Aide and Substitute Cafeteria.

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

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Motion by Mrs. Zuzic, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the Agreement between it and C.S. and K.S. on behalf of S.S. consistent with the terms outlined therein and the terms of the June 2013 Agreement between them; and Be It Further Resolved that the Board President and Board Secretary are authorized to sign the Agreement and take the necessary steps to effectuate its terms.

The motion carried by roll call vote. Ayes: Mr. Eberenz, Mrs. McDowell and Mrs. Zuzic. Nays: Mr. Denning, Jr.. Mrs. Stride was absent.

OPERATIONS

Motion by Mr. Eberenz, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Report of the Superintendent. Dr. Lommerin reported on emergency drills, staff development, parent notification system, school security, Teacher SGOs, NJQSAC and HIB.

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Motion by Mr. Eberenz, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Staff Reports:

- | | |
|---------------------------------|---------------------------|
| ○ Principal's Report (2) | Facilities Manager Report |
| Special Education Report | Staff Attendance Report |
| Transportation Liaison's Report | Counselor's Report (2) |
| Student Attendance Report | Latchkey Report |
| Nurses Report (2) | |

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Motion by Mr. Eberenz, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the 2018-2019 School Calendar

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Motion by Mr. Eberenz, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Building Use:

- | | |
|------------------------------|--|
| ○ Ocean Renegades Basketball | Priff Gym – Tuesdays – 4/10/2018 – 5/29/2018 – 6:45pm – 9:00pm |
|------------------------------|--|

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Motion by Mr. Eberenz, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Transportation/Trips:

- 3rd Grade Trip to Ocean County College Play on February 7, 2018.
- 3rd Grade Trip to Bayshore Park on June 4, 2018. (change of date)

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

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Motion by Mr. Eberenz, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Disposal of obsolete equipment:

- Approve the disposal of obsolete televisions (2).

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Policy/Regulation:

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the New/Revised Policies & Regulations: First Reading

- #0169.02 Board Member Use of Social Network – Policy
- #7422 School Integrated Pest Management Plan - Policy
- #7425 Lead Testing of Water in Schools – Policy
- #7440 School District Security – Policy & Regulation
- #7441 Electronic Surveillance in School Buildings and on School Grounds – Policy & Regulation
- #8630 Bus Driver/Bus Aide Responsibility – Policy
- #8630 Emergency School Bus Procedures – Regulation
- #9242 Use of Electronic Signatures - Policy

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Personnel/Instruction:

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Employment:

- Debra Woods as a homebound instructor for the 2017-2018 school year, up to 10 hours per week at the current contracted rate of \$44.00 per hour. Dates to be determined as needed.

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Temporary Replacement Teacher:

- Kelly Lange as a temporary replacement teacher for the 2017-2018 school year, effective January 1, 2018 through approximately May 4, 2018. Salary based on Step A of the W.E.A. Contract Guide at \$51,500.00, prorated.

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Family Leave:

- Family medical leave, without pay, for Charlene Pierce, instructional assistant, beginning January 1, 2018 until January 31, 2018.

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

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Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Resignation:

- o To accept, with regret, the resignation of Charlene Pierce, instructional assistant, effective February 1, 2018.

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Substitutes:

- o Instructional Assistant substitute for the 2017-2018 school year at the established rate – Roxanne Barnes*
- o Cafeteria substitute for the 2017-2018 school year at the established rate – Roxanne Barnes*.
 *pending completion of paperwork

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Incident & HIB Report:

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the following incident and authorize submission to the Department of Education:

- Incidents (reporting period of September 1, 2017 – December 31, 2017):

Frederic A. Priff School
 Reported two incidents

Waretown Elementary School
 Reported two incidents

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the following HIB and authorize submission to the Department of Education:

- HIB (reporting period of September 1, 2017 – December 31, 2017):

Frederic A. Priff School
 Reported three incidents

Waretown Elementary School
 None

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Candice Stein*	Science Assessment Collaborative	12/14 & 15/2017	-0-
Jenna Ridsen* & Candice Stein*	Ocean Ed Tech Expo 2018	02/23/18	\$50.00 each
Ariane Phillips	2018 District Test Coordinator Training	03/05/18	-0-

*Substitute needed

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New Business:

Board Member Resignation

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to accept, with regret, the resignation of Annette Stride from the Ocean Township Board of Education effective January 15, 2018.

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Federal Programs

Dr. Lommerin discussed the State and Federal Requirements for the Latchkey Program and the need to designate a district sponsor representative.

Motion by Mrs. Zuzic, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on the recommendation of the Superintendent, the appointment of Mr. Christopher Roth as the district's Sponsor Representative to Federal Programs related to the operation of the Latchkey Program.

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Board Meetings

The Board of Education discussed the possibility of changing the meeting format for 2018.

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the following change in the meeting schedule for 2018 and authorize the Board Secretary to publish as required:

- Eliminate the Worksession Meeting
- Move the Executive Session to the end of the Regular Meeting
- Change the Start Time for the Regular Meeting to 6:15 pm

The motion carried unanimously by roll call vote. Mrs. Stride was absent.

Open Public Forum: The public commented favorably on the changes to the Board meeting times and format.

Board Comments: The Board discussed the process used to bid for student bussing.

Announcement

The next Board of Education meeting will be the Board of Education Regular Board Meeting and is scheduled for Monday, February 12, 2018 at 6:15 pm.

Adjourn

Motion by Mrs. McDowell, seconded by Mrs. Zuzic, to adjourn at 7:50 pm.

The motion carried by unanimous vote.

Respectfully submitted,

Steven Terhune

Business Administrator/
Board Secretary