

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING MINUTES
FEBRUARY 12, 2018**

Mr. Denning, President of the Ocean Township Board of Education, called the meeting to order at 6:15 pm in the Media Center, at the Frederic A. Priff School.

Those present- Shawn Denning, Jr., Board President
Evelyn McDowell, Board Vice President
Daniel Eberenz, Member
Kelly Zuzic, Member
Steven Terhune, Business Administrator/Board Secretary
Christopher Lommerin, Superintendent
Allan Dzwilewski, Board Attorney

Pledge to the Flag

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and faxed on January 11, 2018 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Educational and Community Highlights: Dr. Lommerin thanked the Friends of the Waretown Library for the donation of a Reading Bench at the Waretown Elementary School.

Motion by Mr. Eberenz, seconded by Mrs. Zuzic to Open Public Forum.

Open Public Forum: Agenda Items Only – No members of the public wished to speak

Motion by Mr. Eberenz, seconded by Mrs. Zuzic to Close Public Forum.

Work Session Meeting:

- The Board interviewed the following candidates for the vacancy on the Board of Education:
 - Carla Lounsbury
 - Brian Tart
 - Robin Wetmore

Committee Reports: Mrs. Zuzic presented the report on Southern Regional which included the start of the 3rd marking period, Winter Formal Dance, school in session on Presidents' Day, Athletic achievements, Spring Play – Sister Act and the Fishing Club Flea Market.

Correspondence: There was no correspondence

Minutes:

Motion by Mrs. McDowell, seconded by Mr. Eberenz. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to accept the minutes of the following Board of Education Meetings:

- Reorganization Meeting for January 8, 2018
- Regular Meeting for January 8, 2018

The motion carried unanimously by roll call vote.

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FINANCIAL

Motion by Mrs. McDowell, seconded by Mr. Eberenz. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the following –

- Warrants for Payment** – January/February
- Budget Transfers** – December
- Certification of the Budget Report** – December
- Secretary’s Report**- December
- Treasurer’s Report** – December
- Tax Levy Receivable Report** – January

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Eberenz. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to authorize the issuance of bid specifications for the following runs based on a combined opening/dismissal time as noted:

- FAP – Classes begin 8:40 am – Dismissal 3:10 pm
- WES – Classes begin 8:45 am – Dismissal 3:15 pm
- PreK in/out – 1 run
- FAP/WES in/out – 2 runs
- Field Trip Transportation

The motion carried unanimously by roll call vote.

OPERATIONS

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Report of the Superintendent. Dr. Lommerin reported on agenda items, curriculum committee and science standards, NJSLS-aligned instruction, emergency drills, teacher evaluation process, QSAC process, Family STEAM Night, HIB and technology.

The motion carried unanimously by roll call vote.

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Staff Reports:

- | | |
|---------------------------------|---------------------------|
| ○ Principal’s Report (2) | Facilities Manager Report |
| Special Education Report | Staff Attendance Report |
| Transportation Liaison’s Report | Counselor’s Report (2) |
| Student Attendance Report | Latchkey Report |
| Nurses Report (2) | |

The motion carried unanimously by roll call vote.

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Building Use:

- Township of Ocean Recreation Priff Gym-Fridays, 3/2/18-6/15/18; 5:30-9:00 – Dance/Movie Nights
- Township of Ocean Recreation Priff Library-Tuesdays, 3/6/18-6/12/18; 4:00-5:00 – Yoga
- Ocean Elite Basketball WES Gym-Mon., Tues., Wed., Thu. & Fri., 3/1/18-6/28/18; 5:15-9:00

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- WAA Baseball Priff Gym-Thurs., 3/1/18-6/14/18; 5:15-9:00
Fields (shared with Waretown Thunder) – Sun.-Sat., 3/1/18-8/31/18;
M-F – 4:00pm-9:00pm.; Sat/Sun – 9:00am-9:00pm
- Waretown Thunder Fields (shared with WAA) – Sun.-Sat., 3/10/18-8/31/18
M-F – 5:00pm - dusk. Sat. & Sun. – 8:00am – dusk.
- Girl Scout Troop 451 Priff Gym – Friday, 3/1/2018; 5:30 p.m. – 9:00 p.m. – Service Project
- Priff Theatre Arts Fundraiser Priff Gym – Friday, 3/16/18; 5:30 p.m. – 8:00 p.m. – Family Bingo
- Priff Student Council Priff Gym – Friday, 4/20/18; 5:45 p.m. – 8:00 p.m. – “Whodunnit Night”

The motion carried unanimously by roll call vote.

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Transportation/Trips:

- Chess Club Trip to the Christopher Blozen Chess Tournament on April 27, 2018.
- 5th Grade Trip to Historic Cold Springs Village on June 7, 2018.

The motion carried unanimously by roll call vote.

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Professional Development

- Staff Member: Alexandra Wyckoff*
Workshop: Wilson Reading & Language Systems Seminar: Just Words
Destination: Freehold
Date: TBD (Late May/Early June)
Estimated Cost of Workshop: \$345.00**
Estimated Total Mileage/Tolls: \$14.50
Purpose: To learn about Wilson’s Just Words multi-sensory program to teach to struggling readers or students with learning disabilities. To learn how to properly implement the program.
*Substitute needed
**Workshop funded by Grant Money

The motion carried unanimously by roll call vote.

Policy/Regulation:

Motion by Mrs. McDowell, seconded by Mrs. Zuzic to table the second reading of Policy #0169.02 – Board Member Use of Social Network – Policy for possible revision.

The motion carried unanimously by voice vote.

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, New/Revised Policies & Regulations: Second Reading

- #7422 School Integrated Pest Management Plan - Policy
- #7425 Lead Testing of Water in Schools – Policy
- #7440 School District Security – Policy & Regulation
- #7441 Electronic Surveillance in School Buildings and on School Grounds – Policy & Regulation
- #8630 Bus Driver/Bus Aide Responsibility – Policy

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- #8630 Emergency School Bus Procedures – Regulation
- #9242 Use of Electronic Signatures - Policy

The motion carried unanimously by roll call vote.

Personnel/Instruction:

Motion by Mrs. McDowell, seconded by Mr. Eberenz. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the following employments:

- Deborah Iacovelli as a part-time special education teacher for the remainder of the 2017-2018 school year beginning February, 13, 2018. The part-time salary based on Step A (MA+30) of the W.E.A. Contract Guide is \$31,086.00; prorated at \$14,455.00. (see attached resume)
- Janet VanHetHoen as an after school club assistant/bus aide from February, 2018 through May, 2018 at the current contracted rate of \$23.50 per hour.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Eberenz. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the following Temporary Contracts:

- Donna Mezzo as a temporary replacement teacher for the 2017-2018 school year, effective February 8, 2018 through June 28, 2018. Salary based on Step A of the W.E.A. Contract Guide at \$51,500.00, prorated at \$24, 462.50.
- Sara Carpini as a temporary replacement instructional assistant for the 2017-2018 school year, effective February 1, 2018 through June 30, 2018. Salary based on Step 1 of the W.E.A. Contract Guide at \$21,185.00, prorated at \$10, 592.50.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Eberenz. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the following Salary Guide Movement:

- An adjustment to Jenna Ridsen’s 2017-2018 contract to reflect the completion of her Masters Degree, to Step 4 (MA) of the W.E.A. Contract Guide at a salary of \$57,100, effective January 11, 2018.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Eberenz. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the following Internship Placement:

- Maria Kodopidis, Kean University counselor candidate, with Mrs. Eberenz for the Spring 2018 Semester.
- Grace Cicco, Monmouth University counselor candidate, with Mrs. Crowley for the Spring 2018 Semester.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Eberenz. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the following Substitutes:

- Teacher substitutes for the 2017-2018 school year at the established rate – Melissa Logan; Alison Jones-Hoilman*; Jessica Duffy*, Jaelyn Grabowski.

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- o Instructional Assistant substitute for the 2017-2018 school year at the established rate – Vanessa Casella
 *pending completion of paperwork

The motion carried unanimously by roll call vote.

FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Sarah Reinhold	OC Directors Roundtable	1/16/18, 2/20/18, 3/20/18, 4/17/18, 5/2018, 6/2018	-0-
Lisa Dreher*	Ocean County Math League	1/19/2018	-0-
Anita Crowley	CIACC Training	1/26 & 2/26/2018	-0-
Alexandra Wyckoff*	Understanding Dyslexia**	2/28/2018	\$149.00
Lauren Eberenz; Anita Crowley	2018 PARCC Training	3/8/2018	-0-
Joseph Hagan, Suzanne Kelly	Dyslexia: New Neuropathways	3/12/2018	\$99.99 each
Anita Crowley	Education of Homeless Children & Youth Program	3/23/2018	-0-
Jeffrey von Schmidt	School IPM Coordinator Meeting	5/2/2018	-0-

*Substitute needed
 **Workshop funded by Grant Money

Motion by Mr. Eberenz, seconded by Mrs. McDowell to open public forum.

Open Public Forum: No member of the public wished to speak.

Motion by Mr. Eberenz, seconded by Mrs. McDowell to close public forum.

Board Comments: Dr. Lommerin spoke about the teacher and support staff person of the year selection committee and Board member participation. Mr. Eberenz will participate on the committee. Mr. Denning spoke about concerns regarding future budgets and impact on the classroom. Mr. Denning polled the Board about whether the district should study the impacts of privatization of custodial and instructional assistant staff as well as shared services with the municipality. Mr. Denning indicated that this was not for action but for information in case the financial need occurred in the future similar to the impact in 2010. The Board agreed to proceed with the study. Specifics will be discussed in future meetings. Mrs. McDowell spoke about the importance of Board member involvement on the Township Planning Board so that the School District’s concerns can be voiced during the process. The possibility of a Board member involvement will be explored. Mr. Denning spoke about the Policy adoption/revision process and asked that when policies are up for first reading that they be discussed at the worksession portion of the meeting. The Board agreed to implement this going forward.

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Executive Session

Motion to move into Executive Session at 7:35 pm. The Board will recess from 7:25 pm to 7:35 pm.

The Board will be in Executive Session for approximately thirty minutes and the Board does anticipate action upon return to the public session.

Motion by Mr. Eberenz, seconded by Mrs. McDowell. WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- Personnel – *Board Candidate Deliberations, Employee Leave Request*
- Negotiations – *WAA Negotiations*

The motion carried unanimously by roll call vote.

Return to Public Forum:

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at 8:25 pm.

The motion carried by unanimous vote.

The following topics were discussed in Executive Session:

- Personnel – *Board Candidate Deliberations, Employee Leave Request*
- Negotiations – *WAA Negotiations (conflicted members left the meeting for this portion)*

Board Membership:

Motion by Mrs. McDowell, seconded by Mr. Eberenz. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to appoint Brian D. Tart to the vacancy created by the resignation of Mrs. Stride. The appointee will serve through the reorganization meeting in January 2019. The seat will be on the November 2018 ballot as a three-year term.

The motion carried unanimously by roll call vote.

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Announcement

The next Board of Education meeting will be the Board of Education Regular Board Meeting and is scheduled for Monday, March 12, 2018 at 6:15 pm.

Adjourn

Motion by Mr. Eberenz, seconded by Mrs. McDowell, to adjourn at 8:28 pm.
The motion carried by unanimous vote.

Respectfully submitted,

Steven Terhune

Business Administrator/
Board Secretary