

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING MINUTES
APRIL 9, 2018**

Mr. Denning, President of the Ocean Township Board of Education, called the meeting to order at 6:15 pm in the Media Center, at the Frederic A. Priff School.

Those present- Shawn Denning, Jr., Board President
Evelyn McDowell, Board Vice President
Daniel Eberenz, Member
Brian Tart, Member
Kelly Zuzic, Member
Steven Terhune, Business Administrator/Board Secretary
Christopher Lommerin, Superintendent
Allan Dzwilewski, Board Attorney

Pledge to the Flag

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and faxed on January 11, 2018 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Mr. Denning read a statement to the public regarding School Safety and Security. Mr. Denning also indicated that the Board would be reviewing the Food Policy in the summer.

Motion by Mrs. McDowell, seconded by Mrs. Zuzic to Open Comment

Open Public Forum: Agenda Items Only Parents addressed the Board regarding School Security and Safety. The discussion included a request for more communication from the district to keep the parents informed. Mr. Denning responded on behalf of the Board of Education indicating that the district would evaluate how it communicates with parents.

Motion by Mr. Eberenz, seconded by Mrs. McDowell to Close Comment.

Work Session Meeting:

Budget – Send/Receive Tuition – Mr. Terhune explained how the Send/Receive tuition process works between Ocean Township School District and Southern Regional School District

Food Service Update – Mr. Terhune provided an update on the financial results of the Food Service Program through February 2018.

Budget – The Board members asked questions about the proposed 2018-2019 budget.

ACES – Mr. Terhune explained the ACES Consortium Energy Purchase programs

Technology – Mr. Denning inquired about district technology status, use of cloud based services, sharing services with the Township, developing a Technology Master Plan which would include an assessment of home technology.

Educational and Community Highlights: Mrs. Zuzic provided a report on Southern Regional School District including the Spring Play, Athletic Season and the Senior Trip. Mrs. McDowell provided a report on the PTA Auction, the father/daughter dance and the Ocean Township Spring Play (Alice in Wonderland).

Committee Reports: None

Correspondence: None

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING MINUTES
APRIL 9, 2018**

Minutes:

Motion by Mr. Eberenz, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to accept the minutes of the following Board of Education Meetings:

- Regular Meeting for March 12, 2018

The motion carried unanimously by roll call vote.

FINANCIAL

Motion by Mrs. Zuzic, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the following –

- Warrants for Payment** – March/April
- Budget Transfers** – February
- Certification of the Budget Report** – February
- Secretary’s Report**- February
- Treasurer’s Report** – February
- Tax Levy Receivable Report** – March

The motion carried unanimously by roll call vote.

Motion by Mrs. Zuzic, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the renewal of dental insurance coverage through Horizon Dental of NJ at a premium increase of 0% over the existing rates. The rates for the period from July 1, 2018 through June 30, 2019 are as follows:

- Single - \$39.82/month
- Parent/Child - \$65.20/month
- Husband/Wife - \$78.79/month
- Family - \$105.63/month

The motion carried unanimously by roll call vote.

Motion by Mrs. Zuzic, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the ratification of the Memorandum of Agreement (MOA) with the Waretown Administrators Association for the period starting July 1, 2017 through June 30, 2019. In addition, the Board Secretary and Board President are authorized to sign the contract reflecting the items agreed to in the MOA.

The motion carried unanimously by roll call vote.

Motion by Mrs. Zuzic, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the three year bid award to Comcast Business for 100MB internet access at a cost of \$600 per month, effective July 1, 2018. This contract was competitively bid through the Federal E-Rate program and qualifies for Federal E-Rate funding. This contract represents a reduction in cost from the current contract.

The motion carried unanimously by roll call vote.

Motion by Mrs. Zuzic, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve:

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING MINUTES
APRIL 9, 2018**

**ACES Electricity Consortium –
A RESOLUTION BINDING THE Ocean Township School District
TO PURCHASE ELECTRIC GENERATION SERVICES
THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid
Cooperative Pricing System ID#E8801-ACESCPS**

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Ocean Township School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.
NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING MINUTES
APRIL 9, 2018**

the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

The motion carried unanimously by roll call vote.

Motion by Mrs. Zuzic, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve:

ACES Natural Gas Consortium -
A RESOLUTION BINDING THE Ocean Township School District
TO PURCHASE NATURAL GAS SERVICES
THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid
Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Ocean Township School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING MINUTES
APRIL 9, 2018**

through May, 2023, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids. NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

The motion carried unanimously by roll call vote.

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING MINUTES
APRIL 9, 2018**

OPERATIONS

Motion by Mrs. Zuzic, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Report of the Superintendent. Dr. Lommerin reported on emergency drills, PARCC Testing, STEAM Competition, staff development, HIB and curriculum.

The motion carried unanimously by roll call vote.

Motion by Mrs. Zuzic, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Staff Reports:

- Principal's Report (2)
- Special Education Report
- Transportation Liaison's Report
- Student Attendance Report
- Nurses Report (2)
- Facilities Manager Report
- Staff Attendance Report
- Counselor's Report (2)
- Latchkey Report

The motion carried unanimously by roll call vote.

Motion by Mrs. Zuzic, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Transportation/Trips:

- First Grade Trip to the Little Red Schoolhouse Museum on April 23, 2018.

The motion carried unanimously by roll call vote.

Motion by Mrs. Zuzic, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Building Use:

- South Jersey Baseball League - Fields (Tournaments) – Weekends of 6/2; 6/16; 7/7; 7/14; 7/28; 9/22 & 10/13
8:00 a.m.-8:00 p.m.

The motion carried unanimously by roll call vote.

Motion by Mrs. Zuzic, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the revisions to the 2017-2018 school calendar.

The motion carried unanimously by roll call vote.

Motion by Mrs. Zuzic, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Delta-T Group Agency as a provider for nursing substitutes for the 2017-2018 school year at a rate of \$37.50 per hour.

The motion carried unanimously by roll call vote.

**OCEAN TOWNSHIP BOARD OF EDUCATION
 WARETOWN, NEW JERSEY
 MEETING MINUTES
 APRIL 9, 2018**

Motion by Mrs. Zuzic, seconded by Mrs. McDowell. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Professional Development

- o Staff Member: Suzanne Kelly & Gina LaHaye
 Workshop: 2018 NJSHA Convention
 Destination: Long Branch
 Date: April 26 & 27, 2018
 Estimated Cost of Workshop: \$275.00/each **
 Estimated Total Mileage/Tolls: \$30.00/each
 Purpose: To attend a variety of workshops/seminars that will inform of new/innovative school-based therapy techniques. To gain knowledge that can be brought back to therapy sessions. To obtain CE credits towards speech license.

*Substitute needed
 **Workshop funded by Grant Money

The motion carried unanimously by roll call vote.

Personnel/Instruction:

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Administrative Staff:

- o Salary revision of the following Administrative staff members for the 2017-2018 school year:
- | <u>EMPLOYEE</u> | <u>POSITION</u> | <u>SALARY</u> |
|-----------------|---|---------------|
| Sarah Reinhold | Principal/Director of Special Education | 110,561 |
| Ariane Phillips | Principal | 100,634 |

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Student Observations:

- o Matthew Marucci, Kean University student, with Mr. Doyle, for 30 hours of observation.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, Substitutes:

- o Teacher substitutes for the 2017-2018 school year at the established rate – Matthew Marucci*; Talia Veneziano*.
- o Instructional Assistant substitute for the 2017-2018 school year at the established rate – Faith Kurywczak*.
- o Custodian substitute for the 2017-2018 school year at the established rate – Justin Gino*.

*pending completion of paperwork

The motion carried unanimously by roll call vote.

**OCEAN TOWNSHIP BOARD OF EDUCATION
 WARETOWN, NEW JERSEY
 MEETING MINUTES
 APRIL 9, 2018**

FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Jenna Risdien*; Diane Sneddon*; Marie Leaming*	Ocean First Model Classroom	3/13/2018 – 1/2pm	-0-
Ariane Phillips; Jennifer Dybas*	O.C. Gifted & Talented Roundtable	5/02/2018	-0-

*Substitute needed
 **Workshop funded by Grant Money

Motion by Mr. Eberenz, Seconded by Mr. Tart to Open Comment

Open Public Forum: Parents asked about the review of the food policy and parental involvement. A resident asked about developments in town.

Motion by Mr. Eberenz, Seconded by Mr. Tart to Close Comment

Board Comments: The Board thanked the public for attending the meeting and encouraged them to continue attending. Mr. Denning discussed the concept of a school district Facebook page.

Executive Session

Motion to move into Executive Session at 7:30 pm

The Board will be in Executive Session for approximately 30-45 minutes and the Board does anticipate action upon return to the public session.

Motion by Mr. Eberenz Seconded by Mrs. McDowell. WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- Student Matters
- Personnel – *Personnel Items*

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING MINUTES
APRIL 9, 2018**

- Negotiations –
- Security
- Attorney/Client Privilege
- Other: _____

The motion carried unanimously by roll call vote.

Return to Public Forum:

Motion by Mr. Tart, Seconded by Mr. Eberenz BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at 8:45 pm.

The motion carried unanimously by roll call vote.

The following topics were discussed in Executive Session:

- Personnel – *Employee Resignation*
- Security – *District Security Procedures and State recommendations*
- Student Matters – *HIB*

OPERATIONS

Motion by Mrs. McDowell, Seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to authorize, on recommendation of the Superintendent, the School District to enter into negotiations with the Chief of Police to explore the possibility of hiring a Class III officer for 2018-2019. Any negotiations are subject to Board of Education approval.

The motion carried unanimously by roll call vote.

Announcement

The next Board of Education meeting will be the Board of Education Regular Board Meeting and is scheduled for Monday, April 30, 2018 at 6:15 pm.

Adjourn

Motion by Mrs. McDowell, seconded by Mrs. Zuzic, to adjourn at 8:51 pm.

The motion carried by unanimous vote.

Respectfully submitted,

Steven Terhune

Business Administrator/
Board Secretary