

**OCEAN TOWNSHIP BOARD OF EDUCATION
WARETOWN, NEW JERSEY
MEETING MINUTES
JUNE 11, 2018**

Mr. Denning, President of the Ocean Township Board of Education, called the meeting to order at 6:15 pm in the Media Center, at the Frederic A. Priff School.

Those present- Shawn Denning, Jr., Board President
Evelyn McDowell, Board Vice President
Daniel Eberenz, Member
Brian Tart, Member
Kelly Zuzic, Member
Steven Terhune, Business Administrator/Board Secretary
Christopher Lommerin, Superintendent
Allan Dzwilewski, Board Attorney

Pledge to the Flag

Open Public Meetings Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Ocean Township Board of Education caused to be posted at the Office of the Board of Education located at 64 Railroad Avenue, Waretown, NJ and faxed on January 11, 2018 to the Asbury Park Press, Atlantic City Press and to the Office of the Municipal Clerk of Ocean Township, a meeting notice setting forth the time, date and location of this meeting.

Student Club Presentation – Mr. Cunningham presented the student team that completed designed the science experiments that will go into space on a NASA Rocket and a NASA balloon.

Motion by Mr. Eberenz, seconded by Mrs. Zuzic to open Public Forum:

Open Public Forum: Agenda Items Only No member of the public wished to address the Board on agenda items.

Motion by Mrs. McDowell, seconded by Mrs. Zuzic to close Public Forum.

Work Session Meeting:

Maryann Friedman from NJ School Boards Association guided the Board through the development of district goals. The following goals were tentatively developed:

District Goals 2017-2018

1. *Implement Pearson Interactive Science Program K-6*
2. *Student Achievement: increase student performance levels as per multiple testing instruments*
3. *Community / District Technology Assessment*
4. *Positive Parent / School Communication*

Board Goals 2017-2018

1. *Maintain budget within cap*
2. *Increase Board communication / correspondence with the Township Committee*
3. *Community Outreach / Explore Family Programs*

Further development and plan approval action will be taken at the September monthly meeting.

The administration discussed an update on technology services currently provided, status of network infrastructure, options to consider during 2018-19 for implementation of the next 3-5 year planning cycle and the results of the Family Technology Survey that will be used to implement programs in 2018-19.

Educational and Community Highlights: Dr. Lommerin provided an update on the Pearson Science Program and the success of the Family Science Night held in May.

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Committee Reports: Mrs. Zuzic provided a report on Southern Regional including proms, finals schedule, graduation and the \$600,000 given out on Scholarship Night.

Mrs. McDowell provided an update on the WES Theatre Arts production and the district performance at Founders Day.

Correspondence: The district received a thank you from Ocean Renegades for the use of the school facility.

Minutes:

Motion by Mr. Eberenz, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to accept the minutes of the following Board of Education Meetings:

- Regular Meeting for April 30, 2018
- Special Meeting for May 30, 2018

The motion carried unanimously by roll call vote.

FINANCIAL

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the following –

- Warrants for Payment – May/June
- Budget Transfers – April
- Certification of the Budget Report – April
- Secretary’s Report- April
- Treasurer’s Report – April
- Tax Levy Receivable Report – May

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to authorize the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations in the maximum amount of;

- | | |
|-----------------|-----------|
| Capital Reserve | \$500,000 |
| Tuition Reserve | \$750,000 |

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the loan of a Southern Regional School District Bus for the Summer Latchkey Program at a cost of \$1 per mile plus tolls with the condition that the driver will be a Southern Regional approved driver and that Ocean Township School District will provide insurance coverage for the vehicle.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the submission of the following Federal Grants:

- IDEA Grant FY19
- ESEA Grant FY19

The motion carried unanimously by roll call vote.

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Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the renewal of the annual contract with Bayada Nursing for IEP based nursing services at an hourly rate of \$54/hour for RN services and \$44/hour for LPN services. (no increase)

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the renewal of the contract with Soletto Business Solutions, LLC dba NexIT Tech for the period from July 1, 2018 through June 30, 2019 at the same contractual rates and stipulations.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to acknowledge receipt of the June 30, 2017 Annual Chapter 47 Report received in accordance with NJ Statutes.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve Paul's Commodity Hauling, Inc. for the district's monthly delivery of commodities for the School Food Service Program for the 2018-2019 school year.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the renewal of the annual service contract with Realtime Software for the Student Information System effective July 1, 2018 through June 30, 2019.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the renewal of the annual service contract with Systems 3000 for the Business, Payroll and Personnel systems effective July 1, 2018 through June 30, 2019.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the award of a one-to-one Nursing Services contract to Brentwood Healthcare Inc. for IEP based nursing services at an hourly rate of \$57/hour for RN services and \$47/hour for LPN services. This contract is awarded based on a competitive RFP process in which proposals were received from Brentwood Healthcare Inc., Epic Health Services, Maxim Healthcare Services and Bayada Home Health Care Inc. and evaluated by district administrators in accordance with the RFP guidelines.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to authorize the Business Administrator and Superintendent to enter into agreement on the

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district's insurance package with NJ Schools Insurance Group for a three year term in accordance with the following resolution and premium rates for the 2018-2019 school year. The other carriers applied to have declined to offer a quote.

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;
WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;
WHEREAS, the Ocean Township Board of Education, herein after referred to as the "Educational Institution," has resolved to apply for and/or renew its membership with NJSIG;
WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;
WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,
WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) *This agreement is made by and between NJSIG and the Educational Institution;*
- 2) *The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2018, and ending July 1, 2021 at 12:01 a.m.;*
- 3) *In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;*
- 4) *The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;*
- 5) *NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;*
- 6) *By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;*
- 7) *The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;*
- 8) *The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;*
- 9) *The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;*

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- 10) *If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;*
- 11) *The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and, 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.*

Type of Coverage	2018-2019 Premiums
School Board Legal Liability (NJSIG)	\$ 16,458
Errors & Omissions' - Coverage B (Included above)	\$ -
Student Accident Insurance (McCloskey)	\$ 3,190
Bonds - S. Terhune (\$250,000) (Selective)	\$ 700
	\$ 20,348
NJSIG Multi Peril Package Policy	50,873
Property (NJSIG Incl. in Pkg.)	\$ 32,381
Equipment Breakdown/Boiler & Machinery (NJSIG Incl. in Pkg.)	\$ 1,365
EDP (NJSIG Incl. in Pkg.)	\$ 2,374
Crime (NJSIG Incl. in Pkg.)	\$ 2,840
General Liability (NJSIG Incl. in Pkg.)	\$ 7,508
Auto Liability (NJSIG Incl. in Pkg.)	\$ 4,173
Auto Physical Damage (NJSIG Incl. in Pkg.)	\$ 232
Auto Physical Damage Replacement Cost of Buses (N/A)	\$ -
Flood Coverage (N/A)	\$ -
Environmental Liability (excludes mold) (NJSIG Incl. in Pkg.)	\$ -
CAP Supplemental Liability (Fireman's Fund)	\$ 2,217
	\$ 53,090
Workers' Compensation Coverage (NJSIG)	\$ 96,792
Supplemental Indemnity Workers' Compensation (NJSIG)	\$ 2,116
	\$ 98,908
	\$ 172,346

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to authorize the Business Administrator to enter into a five year lease purchase for a Savin MP4055SP Copier from Atlantic Tomorrows Office in the amount of \$222.30 per month. This purchase is under NJ State Contract A40467 and replaces an existing copier in the Child Study Team office that has reached the end of its useful life.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the appointment of Christopher Lommerin as the acting Board Secretary for the July 9, 2018 Regular Monthly Meeting.

The motion carried unanimously by roll call vote.

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OPERATIONS

Motion by Mrs. McDowell, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Report of the Superintendent. Dr. Lommerin provided updates on the parent portal, planned security changes, extended school year, emergency drills, HIB and the process for filling vacancies.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Staff Reports:

- | | |
|---------------------------------|----------------------------|
| ○ Principal's Report | Facilities Manager Report |
| Special Education Report | Staff Attendance Report |
| Transportation Liaison's Report | Counselor's Report (2) |
| Student Attendance Report | Latchkey Report |
| Nurses Report (2) | Cafeteria Manager's Report |

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Building Use:

- | | |
|---|---|
| ○ O.T. Municipal Alliance & OTPD
National Night Out – 4:00pm-11:00pm | FAP Soccer/Baseball Field – 8/7/2018 – Drive-in Movie & |
| ○ Soccer Shots (Children's Soccer)
10:30am | FAP Soccer Field – Saturdays, 6/30/18-9/1/18 – 9:00am- |

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Professional Development

- Staff Member: Alexandra Wyckoff*
Workshop: Wilson Reading & Language Systems Seminar: Just Words
Destination: Little Egg Harbor
Date: June 12 & 13, 2018
Estimated Cost of Workshop: \$345.00**
Estimated Total Mileage/Tolls: \$22.58
Purpose: Learn about Wilson's Just Words multi-sensory program to teach to struggling readers or students with learning disabilities. Will learn how to properly implement the program.
- Staff Member: Jenna Ridsen*
Workshop: Jersey Shore Consortium NGSS Institute
Destination: Little Egg Harbor
Date: September 26, October 9, October 10 and October 30, 2018
Estimated Cost of Workshop: \$325.00

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Estimated Total Mileage/Tolls: \$52.92

Purpose: To learn to use core ideas to construct explanations to students in relation to NGSS.

- Staff Member: Manga Nalla
Workshop: Orton-Gillingham Teacher Training
Destination: Lawrenceville
Date: July 9 through 13, 2018
Estimated Cost of Workshop: \$600.00
Estimated Total Mileage/Tolls: \$108.50
Purpose: To attend classroom educator associate level part I.

*Indicates substitute needed

**Workshop funded by grant money

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the out of district summer 2017 program placements for the following :

<u>Students</u>	<u>Placement</u>
1 Southern Regional	Hawkswood School
2 Elementary	Education Academy
1 Elementary	Rugby School

The motion carried unanimously by roll call vote.

Policy/Regulation:

Motion by Mrs. McDowell, seconded by Mr. Eberenz. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the New/Revised Policies & Regulations: First Reading

- #1550 Equal Employment/Anti-Discrimination Practices – Policy & Regulation
- #5350 Student Suicide Prevention – Policy & Regulation
- #5533 Student Smoking – Policy
- #5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities – P & R
- #8462 Reporting Potentially Missing or Abused Children – Policy
- #8561 Procurement Procedures for School Nutrition Programs – Policy

The motion carried unanimously by roll call vote.

Personnel/Instruction:

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the employment of the Business Administrator/Board Secretary:

- Steven Terhune as a part-time Business Administrator/Board Secretary for the period from July 1, 2018 to approximately August 13, 2018 at a salary of \$62,500.00 (pro-rated accordingly).
- George Gahles as a part-time Business Administrator/Board Secretary for the period from approximately August 13, 2018 to June 30, 2019 at a salary of \$62,500.00 (pro-rated accordingly).

*Both contracts have been approved by the Executive County Superintendent of Schools.

The motion carried unanimously by roll call vote.

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Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Medical leave of absence, without pay, for Charlee Pierce, lunch/recess assistant, for the 2018-2019 school year.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Family Leave for Megan Wells effective approximately September 3, 2018 through November 30, 2018.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Salary Guide Movement:

- An adjustment to Alexandra Wyckoff's contract to reflect the completion of her Masters Degree, to Step A (MA) of the current W.E.A Contract Guide at a salary of \$53,000.00, effective May 9, 2018 through June 30, 2018.
- An adjustment to Alexandra Wyckoff's 2018-2019 contract to reflect the completion of her Masters Degree, to Step 1 (MA) of the W.E.A. Contract Guide at a salary of \$54,225, effective September 1, 2018.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Employment of:

- Carol Harper as transportation liaison for the 2018-2019 school year at a salary of \$4000.00.
- Carol Harper as substitute caller for the 2018-2019 school year at a salary of \$4500.00.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Substitutes:

- Instructional Assistant substitutes for the 2017-2018 school year at the established rate – Ruth Elwood; Jessica Rinck*.

*pending completion of paperwork

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the following Extended School Year Staff for the 2018 Program at the current contracted rate:

Preschool Disabled Program

Janice Cusmano – Special Ed. Teacher

Natalie Nasatka – Instructional Assistant/Bus Aide

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Patrice Arneth – Instructional Assistant/Bus Aide

Special Education Teachers

Teresa Kurywczak; Laurie Herbst; Donna Bridger; Sandra Liguori; Holly Stoltz

Summer Enrichment Teachers

Alexandra Wyckoff; Megan Samuel; Elizabeth McKnight; Erin Howley

School Nurse

Ruthann Milne; Colleen Nauta

Speech Therapists

Suzanne Kelly; Gina LaHaye

Occupational Therapist

Suzanne Stanley

Physical Therapist

Doris Gonzalez

Registered Behavior Technician

Blair Popkin

Instructional Assistants/Bus Aides

Amanda Kochinski; Janet VanHetHoen; Fran Rutan; Madeline Lyon; Lisa Adams; Teresa Macchia; Sara Carpini; Melanie Hrico; Amy Saranczak; Evelyn Vereb

Substitute Teachers

Royce Bernabe; Lauren Eberenz; Candice Stein; Kellie Larsen

Substitute Instructional Assistants/Bus Aides

Royce Bernabe; Lauren Eberenz; Kellie Larsen

Substitute Nurse at \$30.00/hour

Marie Marucci

The motion carried unanimously by roll call vote. Mr. Eberenz abstained on this motion.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the following staff members as District Curriculum Writers at the current contracted rate:

Elizabeth McKnight; Kellie Larsen; Kelly Hoffman; Melanie Hrico; Erin Howley; Megan Samuel; Donna VanPelt; Teresa Kurywczak; Candice Stein; Jenna Risten.

The motion carried unanimously by roll call vote.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Summer Employment:

- The media assistants (Maria MacFarlane in WES & Marie Leaming in Priff) for 10 hours each in Summer, 2018 to prepare the libraries for the opening of school at the current contracted rate.
- The counselors (Lauren Eberenz in WES & Anita Crowley in Priff) for 25 hours each in Summer, 2018 to work on HIB/I&RS at the current contracted rate.
- The Child Study Team (Bonnie Nelson, Kristy Curtin, & Joseph Hagan) for 20 days each in Summer, 2018 at the current contracted rate.
- Alexandra Wyckoff to administer and score the Kindergarten Readiness Tests in the Summer, 2018. Hours to be determined at a salary of \$44.00/hour as per the current W.E.A. Contract Guide.

The motion carried unanimously by roll call vote.

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Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the following Summer Adventure Staff for the 2018 Program:

Christopher Roth	Director	\$800.00/month stipend
Christopher Roth	Teacher	\$ 19.00/hr.
Lisa Dreher	Teacher	\$ 19.00/hr.
Beth Morici	Teacher	\$ 19.00/hr.
Amanda Kochinski	Teacher	\$ 19.00/hr.
Kala Paczkowski	Teacher	\$ 19.00/hr.
Karen Olkowski	Teacher	\$ 19.00/hr.
Gina LaHaye	Substitute Teacher	\$ 19.00/hr.
Lauren Eberenz	Substitute Teacher	\$ 19.00/hr.
Megan Samuel	Substitute Teacher	\$ 19.00/hr.
Louis Rossino	Substitute Teacher	\$ 19.00/hr.
Kellie Larsen	Substitute Teacher	\$ 19.00/hr.
Linda Ziegenfuss	Aide	\$ 13.00/hr.
Denise Torrell	Aide	\$ 13.00/hr.
Linda Brummer	Aide	\$ 13.00/hr.
Vanessa Casella	Aide	\$ 13.00/hr.
Rosa Ziegenfuss	Aide	\$ 13.00/hr.
Colleen Nauta	Nurse (as needed)	\$ 30.00/hr.
Natalie Nasatka	Substitute Aide	\$ 13.00/hr.
Sherry Fortner	Substitute Aide	\$ 13.00/hr.
Trudy Giberson	Substitute Aide	\$ 13.00/hr.
Melissa Casella	Playground Aide	\$ 8.60/hr.
Thomas Olkowski	Substitute Playground Aide	\$ 8.60/hr.
Abigail Gorzelnik	Volunteer Aide	-0-
Amanda Floystad	Volunteer Aide	-0-
TBD (through So. Reg.)	Bus Driver	\$ 19.00/hr.

The motion carried unanimously by roll call vote. Mr. Eberenz abstained on this motion.

Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the Practicum:

- Kelsey Kelly, Stockton University Communication Disorders Program candidate, with Mrs. Kelly, Speech Teacher, from September 5, 2018 through December 11, 2018 to complete her externship.

The motion carried unanimously by roll call vote.

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Motion by Mrs. McDowell, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve, on recommendation of the Superintendent, the employment of Diane Deblock as a part-time computer technician on a consultant basis for the 2018-2019 school year at an hourly rate of \$31.50 per hour.

The motion carried unanimously by roll call vote.

FYI ~ Additional Staff Attending Workshops

<u>Name</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
Gretchen Short*	Celebration of the Arts Set-Up	5/17/18	-0-
Lisa Dreher*	O.C. Math League	5/18/18	-0-
Chelsey Odgers*	Makerspace Monday	5/21/18	4 ETTC hours
Sarah Reinhold	Title I Grant Work Session	6/20/18	-0-
Lauren Eberenz	The Calm Connected Classroom	7/10/18	\$106.00
Lauren Eberenz	Mindfulness for Teachers	7/17/18	\$106.00
Ashley Soletto, Laura Edson	Techstock 2018	7/25/18	2 ETTC hours each

*Indicates substitute needed

Motion by Mrs. Zuzic, seconded by Mr. Eberenz to open Public Forum.

Open Public Forum: Members of the public thanked Mr. Terhune for his years of service to the district.

Motion by Mr. Eberenz, seconded by Mrs. McDowell to close Public Forum.

Board Comments: Dr. Lommerin discussed the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights for the 2016-2017 school year in which the district scored a 77 out of 78.

Executive Session

Motion to move into Executive Session at 7:15 pm

The Board will be in Executive Session for approximately 45-60 minutes and the Board does anticipate action upon return to the public session.

Motion by Mrs. McDowell. Seconded by Mr. Tart. WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

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WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- Student Matters - *HIB*
- Personnel – *Personnel Items, Superintendent Evaluation*
- Negotiations – *Contract Renewals, WEA Update, Attorney contract*
- Security – *Interlocal Class III Officer*
- Attorney/Client Privilege – *Appellate Case Update WEA*
- Other: _____

The motion carried unanimously by roll call vote.

Return to Public Forum:

Motion by Mr. Eberenz. Seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at 8:45 pm.

The motion carried unanimously by roll call vote.

The following topics were discussed in Executive Session:

- Personnel – *Employee Discipline, employee request*
- Security – *Proposed Interlocal Agreement Class III Officer*
- Student Matters – *HIB*
- Negotiations – *Cafeteria Management Company Contract Renewal, WEA Negotiations Status, Attorney Contract*
- Attorney/Client Privilege – *Appellate Division Hearing (WEA)*

FINANCE

Motion by Mr. Eberenz, seconded by Mr. Tart. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to approve the Renewal of Food Service Management Contract –

WHEREAS, the school district entered into a contract with Pomptonian Food Services for the management of the cafeteria for the 2017-2018 school year; and

WHEREAS, the Board of Education has decided to renew this contract for the 2018-2019 school year (first renewal);

BE IT HEREBY RESOLVED, that the Ocean Township Board of Education approves the renewal of the contract with Pomptonian Food Service (FSMC) for the management of the school cafeteria program for the 2018-2019 school year based on the following guarantee language. This is a one year contract that is the first of four possible mutually agreeable one-year renewals.

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The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$.1058 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$.1058 will be multiplied by total meals.

The FSMC guarantees the SFA a maximum deficit of sixty-four thousand six hundred eighty dollars (\$64,680.00) for school year 2018-2019. This guarantee is limited to 100% of the total 2018-2019 administrative/management fee.

The motion carried unanimously by roll call vote.

Motion by Mr. Eberenz, seconded by Mr. Tart. **BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION** to appoint Adams, Gutierrez & Lattiboudere, LLC and Andrew Brown, Esq. as the school district's legal counsel at an hourly rate of \$165/hour for attorneys and \$95/hour for paralegals, effective June 12, 2018 through reorganization in January 2019 for all matters other than the current PERC/WEA before the Appellate Division.

The motion carried unanimously by roll call vote.

PERSONNEL

Motion by Mrs. McDowell, seconded by Mr. Tart. **BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION** to approve, on recommendation of the Superintendent, the suspension of employee #4095 without pay for a period of four weeks. In addition, said employee must complete counseling and/or medical review at the direction of the Superintendent of Schools.

The motion carried unanimously by roll call vote.

Executive Session II

Motion to move into Executive Session at 8:47 pm

The Board will be in Executive Session for approximately 15-30 minutes and the Board does not anticipate action upon return to the public session.

Motion by Mrs. McDowell. Seconded by Mr. Tart. WHEREAS, N.J.S.A. 10:4-12b, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and

WHEREAS, the Ocean Township Board of Education has determined that the following items must be discussed in executive session and that the public must be excluded from said deliberations; and

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WHEREAS, the Ocean Township Board of Education has determined that the subject matter of the executive session discussion falls within those matters described in subsection 7b of the Open Public Meeting Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION, that:

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss:

- Student Matters -
- Personnel –*Superintendent Evaluation*
- Negotiations –
- Security –
- Attorney/Client Privilege –
- Other:_____

The motion carried unanimously by roll call vote.

Mr. Terhune, Dr. Lommerin and Mr. Dzwilewski were dismissed during Executive Session.

Return to Public Forum:

Motion by Mr. Eberenz. Seconded by Mrs. Zuzic. BE IT HEREBY RESOLVED BY THE OCEAN TOWNSHIP BOARD OF EDUCATION to return to public forum at 9:26 pm.

The motion carried unanimously by roll call vote.

The following topics were discussed in Executive Session:

- Personnel – *Superintendent Evaluation*

Announcement

The next Board of Education meeting will be the Board of Education Regular Board Meeting and is scheduled for Monday, July 9, 2018 at 6:15 pm.

Adjourn

Motion by Mrs. McDowell, seconded by Mrs. Zuzic, to adjourn at 9:27 pm.

The motion carried by unanimous vote.

Respectfully submitted,

Steven Terhune

Business Administrator/
Board Secretary